

WESTON COUNTY HEALTH SERVICES
BOARD OF TRUSTEES MEETING
May 24, 2016

Present: Jimmy Long, President; Georgenna Materi, Secretary of the Board; Barry Peterson, Treasurer; Connie James, Trustee; and Travis Cochran, Trustee.

Also Present: Maureen Cadwell, CEO; Kyle Richards, Rapid City Regional COO; Jim Peck, Attorney; Piper Allard, Director of Patient Services; Lynn Moller, CFO; Julie Sindlinger, Director of Human Resources; Carmen Allison, Director of Home Health/Hospice; JoAnn Farnsworth, Quality Director; Denice Piscioti, Executive Assistant

Visitors: Alexis Shultz, News Letter Journal reporter; Mike Glassing, CTA Architects Engineers project manager; Jake Perhinger, Casey Cuny, John Neisner, and Kennon Miller from Scull Construction Services, Inc.

Call to Order: Georgenna Materi called the meeting to order at 6:00 pm.

Quorum: Barry Peterson declared a quorum was present to conduct the business of Weston County Health Services.

BARRY PETERSON MADE THE MOTION TO NOMINATE JIMMY LONG FOR PRESIDENT CONNIE JAMES SECONDED, THE MOTION PASSED UNANIMOUSLY.

BARRY PETERSON MOTIONED TO NOMINATE GEORGENNA MATERI FOR SECRETARY CONNIE JAMES SECONDED IT THE MOTION PASSED.

JIMMY LONG MOTIONED TO NOMINATE BARRY PETERSON AS TREASURER, CONNIE JAMES SECONDED AND THE MOTION CARRIED.

GEORGENNA MATERI THEN TURNED THE MEETING OVER TO THE PRESIDENT JIMMY LONG.

Visitors Comments: None

Additions/Changes to the Agenda: Maureen Cadwell recommended to the building project update be moved up. In addition to the 2017 preliminary budget approval, the nursing home rate increase needs to be approved separately. Jim Peck asked to add on Title 25 under old business.

BARRY PETERSON MADE THE MOTION TO APPROVE THE CONSENT AGENDA WITH THE ADDITION OF THE TWO CORRECTIONS, GEORGENNA MATERI SECONDED IT AND THE MOTION CARRIED.

CEO Report:

- **Billings Clinic Update-** Not much new there. Maureen sent an email to Chris Stevens Vice President Chief Information Officer at Billings Clinic about the two of the four items there has been no answer to. There has been no response to the email. A payment for the implementation fee was sent because if it wasn't the amount would have been required to be sent back to Medicare. \$131,206.54 is still outstanding through the end of April for support services fees.
- **Wyoming Hospital Association Board Education** – It was held in Cody May 18th, 19th and 20th. At the beginning of meeting a board forum was held with three board members from other entities talk about board function. Maureen Cadwell and Jimmy Long attended. Information received from the training was given to the trustees who were unable to attend. The state of Wyoming and WHC is participating in the Zero Suicide Initiative. The Physicians will be taking training and staff have already started it.
- **Leading Age Wyoming Conference** – Retaining employees and keeping staff engaged was one of the discussions. OSHA gave a presentation on tools that are available to WCHS including a \$10,000 grant that is available and the facility has used about half of it for a lift for the Manor.

CFO Report: Will discuss the budget and rate increase under new business.

Quality Report: The Administration Team chose Lab Customer Service as the LEAN Project with education through a LEAN Grant and will be concluded in June. Another grant for chart audits looked at physician documentation and billing compliance. One-on-one visits will take place with the providers on June 28th.

Acute Care: Piper has been spending quite a bit of time with Billings Clinic working on Quality reporting that was promised in the beginning. The first submission to Cerner was sent electronically today and the data should be submitted to Cerner's Clearing house and report to CMS. Just inpatient is being done this way, the outpatient is still sent the old way.

Human Resources: Two interfaces are being worked on with two governmental agencies the IRS and CMS. EWC is currently having a C.N.A. class with 12 students and will be completed in July. WCHS will have another class in the fall.

Long Term Care: The new floor lift is working well and appreciated. Barry noted that there are 16 Nursing Homes in a 100 mile radius and Weston County Manor is the only one with a five star rating.

Home Health: Still working on the conflict free case management and it is frustrating because all the choices are being taken away. The secretary is leaving in August because she is getting married.

Old Business:

- **Joint Board Meeting-** Is still on hold.

Building Project Update – CTA Architects Engineers Project Manager Mike Glassing along with Scull Construction Services, Inc. Project Manager John Neisner, Project Superintendent Jake Perhinger, Project Superintendent Assistant Kennon Miller and Field Engineer Casey Cuny gave an update and tour of the construction project. The completion of the first phase, which is the majority of the project, is 60 % complete and September 21, 2016 is projected date it will be finished. It was pushed back due to weather. Anticipation is the roof will be complete in a couple of weeks and everything should be enclosed and dry. Another tour will be planned during the July 21, 2016 Board of Trustees meeting during the board education at 5:00 pm.

Medical Staff Report: A representative from Philips visited with the Physicians demonstrating an Ultrasound Machine. Dr. Franklin and Dr. Gerard were impressed with the image quality and worth considering because of that. Dr. Franklin praised Nurse Practitioner Patrick Gleason for his knowledge and experience. More information on the nerve stimulator for bladder control was explained to the board in detail and Dr. Franklin offered to email the board members more information. The letter written by the doctors to be given in the Emergency Room to medication seeking patients was shared at the Medical Staff monthly meeting and with the trustees. It includes the National Standard and Wyoming State Law.

Title 25 - Attorney Jim Peck explained Title 25 is when a person is brought into the ER involuntarily, usually by Law Enforcement Personnel believes the person has a mental illness and is a danger to themselves or others. Dr. Franklin expressed liability concerns from the doctors about the new changes the county made with Title 25 making Northern Wyoming Mental Health Center the gatekeeper. The physician evaluates them, if there is not any physical ailments needed medical treatment Mental Health is then called to do the evaluation. If it is determined by Mental Health the person is not a danger to themselves, they are released. There have been questions recently as to whether the person should have released. This leaves the ER doctors feeling vulnerable to liability. Jim Peck's recommendation was if there was concern by the facility he should be called so he can get in touch with the County Attorney's office and resolve the issue.

Finance Committee Report: Discussions have been held the past few days about changing the financial report for the board. Barry Peterson requested from the board permission to change what is reported to the board especially since each trustee receives all the information before the board meeting in their board packet to review. The trustees agree to begin the new shortened finance report immediately.

Financial Report

The net income looks pretty good at \$725,854 due to 1% sales tax money at a total of \$699,465 which all goes to cover the debt from the construction project. The first bond payment was made on May 1, 2016. The money goes from the county treasurer straight to the bank in Cheyenne and the debt is paid from there.

New Business:

GEORGENA MATERİ MADE THE MOTION TO ACCEPT THE ADDITIONAL CREDENTIALLING FROM DAKOTA RADIOLOGY, BARRY PETERSON SECONDED AND THE MOTION CARRIED.

CONNIE JAMES MADE THE MOTION TO APPROVE PAYING THE CONSTRUCTION APPLICATION OF \$839,437.61, BARRY PETERSON SECONDED AND THE MOTION CARRIED.

BARRY PETERSON MADE THE MOTION TO APPROVE A \$420,000 LIMIT FOR RECOMMENDED EQUIPMENT AND FURNITURE PURCHASES, GEORGENA MATERİ SECONDED AND THE MOTION CARRIED.

BARRY PETESON MADE THE MOTION TO APPROVE VERSION B OF THE FY 2017 PRELIMINARY BUDGET, TRAVIS COCHRAN SECONDED AND THE MOTION CARRIED.

GEORGENA MATERİ MADE THE MOTION TO APPROVE THE \$5 A DAY INCREASE RATE AT WESTON COUNTY MANOR EFFECTIVE JULY 1, 2016, BARRY PETERSON SECONDED AND THE MOTION CARRIED.

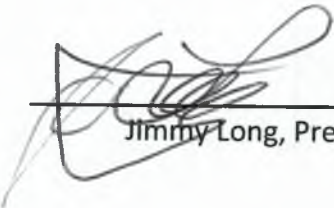
BARRY PETERSON MADE THE MOTION FOR THE WCHS BILLING OFFICE WILL EXPLORE ALL OPTIONS TO COLLECT AN INSURANCE PAYMENT ON A TITLE 25 PATIENT, WCHS WILL WRITE OFF THE COST NOT PAID BY INSURANCE, AND IN THE CASE THE TITLE 25 PATIENT DOES NOT HAVE INSURANCE HALF OF THE COST WILL BE BILLED TO THE COUNTY AND THE OTHER HALF WILL BE WRITTEN OFF BY THE FACILITY, CONNIE JAMES SECONDED AND THE MOTION PASSED.

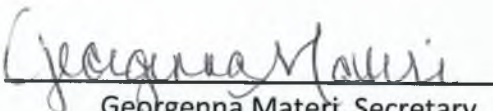
BARRY PETERSON MADE THE MOTION TO ADOPT THE PROPOSED MILL LEVY RESOLUTION FOR THE NOVEMBER 2016 BALLOT, GEORGENA MATERİ SECONDED AND THE MOTION PASSED.

AT 9:34 PM BARRY PETERSON MADE THE MOTION TO GO INTO EXECUTIVE SESSION FOR PENDING LITIGATION, CONFIDENTIAL INFORMATION SUBJECT TO ATTORNEY CLIENT PRIVELAGE AND QUALITY, GEORGENA MATERİ SECONDED MOTION PASSED.

CONNIE JAMES MADE THE MOTION TO COME OUT OF EXECUTIVE SESSION AT 10:48 PM AND BARRY PETERSON SECONDED, THE MOTION PASSED.

CONNIE JAMES MADE THE MOTION TO AJORN THE MEETING AT 10:48 PM BARRY PETERSON SECONDED AND THE MOTION PASSED.


Jimmy Long, President


Georgenna Materi, Secretary