

WESTON COUNTY HEALTH SERVICES  
BOARD OF TRUSTEES MEETING  
June 16, 2016

**Present:** Jimmy Long, President; Georgenna Materi, Secretary of the Board; Barry Peterson, Treasurer; Connie James, Trustee; and Travis Cochran, Trustee.

**Also Present:** Maureen Cadwell, CEO; Jim Peck, Attorney; Lynn Moller, CFO; JoAnn Farnsworth, Quality Director; Denice Piscioti, Executive Assistant

**Visitors:** Alexis Shultz, News Letter Journal reporter

**Call to Order:** Jimmy Long called the meeting to order at 6:05 pm.

**Quorum:** Georgenna Materi declared a quorum was present to conduct the business of Weston County Health Services.

**Visitors Comments:** None

**Additions/Changes to the Agenda:** Barry asked to make a statement after the agenda was approved. Maureen added under financial a resolution for check signing at the banks WCHS does business with.

**BARRY PETERSON MADE THE MOTION TO APPROVE THE CONSENT AGENDA AS AMENDED, GEORGENNA MATERI SECONDED IT AND THE MOTION CARRIED.**

Barry noted the importance of WCHS Staff Appreciation Week, June 13 – 17. Tuesday the employee lunch was scheduled in the cafeteria during a Construction Meeting which interfered with them being able to sit and mingle with each other. No negative comments were heard from the staff.

**Strategic Initiatives**

- **Financial** – Days were down to 168 with a loss in intermediate swing beds. The first bond payment was made in May. The bond service for 2017 will be \$1,000,100.00, the anticipation is taking in at least \$1,000,030 million to \$1.2 million and there is \$450,000 in the account now even after making the payment.

**BARRY PETERSON MADE THE MOTION TO APPROVE THE 2017 BUDGET AS PRESENTED, GEORGENNA MATERI SECONDED AND THE MOTION CARRIED.**

**GEORGENNA MATERI MADE THE MOTION TO APPROVE PAYING THE CONSTRUCTION APPLICATION TO SCULL OF \$933,381.46 BARRY SECONDED AND THE MOTION CARRIED.**

**BARRY MADE THE MOTION TO AUTHORIZE THE CONVERSION OF UP TO THREE CD'S INTO MONEY MARKET ACCOUNTS AS NEEDED CONNIE JAMES SECONDED AND THE MOTION CARRIED.**

**BARRY MADE THE MOTION TO ACCEPT THE CERTIFICATE STATING JIMMY LONG AND MAUREEN CADWELL AS ISSUER REPRESENTATIVES ON THE REVENUE BONDS GEORGENNA MATERI SECONDED AND THE MOTION CARRIED.**

**GEORGENNA MATERI MADE THE MOTION TO UPDATE THE SIGNATURE CARD AT THE BANKS TO REMOVE JILL SELLERS OFF AND ADD JIMMY LONG, BARRY PETERSON SECONDED AND THE MOTION CARRIED UNANIMOUSLY.**

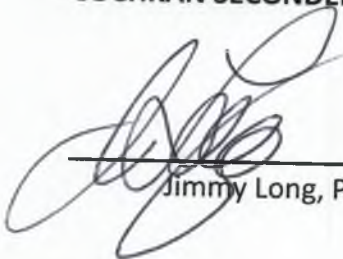
- **Quality – The Medical Staff did not meet in June so there is nothing new to report from them.**
- **Construction Update –** The sheet rock is up on the patient wing and will be painting the walls in the next week or two. They are waiting for the Department of Health to look at a couple of things before the start the drop system in the ceilings. Things are progressing quickly over there. In the front of the building where Pharmacy is they continue to demo some areas where the business office is. They are doing the Mechanical, Electrical and Plumbing so they can begin the sheet rocking. They are still working on sealing to prevent water from coming in. In the Manor all the walls and studs are up and they are doing the MEP. They are working on the brick, siding and shingling now. Things are progressing very well. The owner of the Trailer Court, Dan Hartley contacted Attorney Jim Peck concerning Taft Street. They are concerned with how the cars will face when parked and with how to provide protection for the utilities near the curb. Jim will get together with the Newcastle City Engineer, Bob Hartley to work on an economical way to put in a barrier to protect the trailer court that is also removable for access to the utilities. The Time Capsule will probably be placed within the next two months. Maureen Cadwell and Lynn Moller will get with the Masonic Lodge to plan both the opening of the Time Capsule and the replacing of it with new items.
- **Billings Clinic –** They have met the list of four items they were given to complete in order to be current on the bill which \$144,731.56 is owed through May. Maureen did request a \$20,000 credit for the items that were promised from the beginning and have not been given, they have agreed to it. The trustees agreed to pay the amount owed. For three years, Cerner with Billings Clinic has been WCHS Electronic Medical Record and there have been many frustrations. Rapid City Regional is transitioning to Epic Maureen recommended setting up a demonstration with the company for the managers to see. The trustees agreed to a demo and suggested also looking at working with Sanford Health.

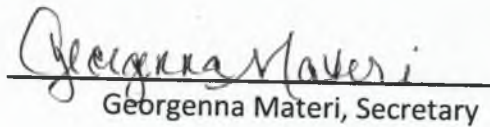
- **Retail Pharmacy** – Looking at purchasing additional tracking system software for provider payments because a check is sent but it doesn't indicate what prescriptions it is for. The prescriptions were down in June from May.

### Reports

- **Yellowstone Risk Management Conference** – The facility owned Insurance Company has an annual conference each year. This year one of the main topics addressed Medical Staff issues and a physician from Portland, Oregon presented on the topic. Three closed cases of things to learn from were shared. The Employee Safety project was submitted for the Quality Project at the conference. Representatives from Yellowstone will attend the board meeting in July to speak to the trustees.

**BARRY PETERSON MADE THE MOTION TO ADJOURN THE MEETING AT 7:05 PM TRAVIS COCHRAN SECONDED AND THE MOTION PASSED.**

  
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Jimmy Long, President

  
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Georgenna Materi, Secretary