

WESTON COUNTY HEALTH SERVICES
BOARD OF TRUSTEES MEETING
August 18, 2016

Present: Jimmy Long, President; Barry Peterson, Treasurer; Connie James, Trustee; and Travis Cochran, Trustee.

Also Present: Maureen Cadwell, CEO; Lynn Moller, CFO; Kyle Richards, Regional Hills Market President; Jim Peck, Attorney; JoAnn Farnsworth, Quality Director; Denice Piscioti, Executive Assistant

Visitors: Alexis Barker, News Letter Journal reporter

Call to Order: Jimmy Long called the meeting to order at 6:09 pm.

Quorum: Barry Peterson declared a quorum was present to conduct the business of Weston County Health Services.

Visitors Comments: None

Additions/Changes to the Agenda: Maureen Cadwell had two additions – additional IT equipment on VIA5 and need to add JoAnn Farnsworth’s report under V1B4.

BARRY PETERSON MADE THE MOTION TO APPROVE THE CONSENT AGENDA WITH ADDITIONS, CONNIE JAMES SECONDED IT AND THE MOTION CARRIED.

Strategic Initiatives

- **Financial** – There was a positive net income which included about \$100,000 of sales tax money which is earmarked for paying the bonds for construction expenses. The expense report was below what it usually is due to bills being paid in July because it was the end of the fiscal year and they needed to be in that month for audit purposes. Statistics were below and AR did go up because of the business office was short staffed for a few months but they have a new staff member now.

BARRY PETERSON MADE THE MOTION TO APPROVE PAYING THE CONSTRUCTION APPLICATION TO SCULL OF \$840,999.16 CONNIE JAMES SECONDED AND THE MOTION CARRIED.

TRAVIS COCHRAN MADE THE MOTION TO APPROVE THE EXTERIOR SIGNAGE BID OF \$13,385.00 FROM BULLSEYE PROMOTIONS BARRY PETERSON SECONDED AND THE MOTION CARRIED.

WCHS Foundation Board- A WCHS board trustee is needed to serve on the Foundation Board, last month Georgenna Materi stated she would think about being on the board. Barry Peterson agreed if she couldn't serve on the Foundation board, he would step up.

TRAVIS COCHRAN MADE THE MOTION TO ACCEPT THE BID FROM DATA TECH FOR INFORMATION TECHNOLOGY EQUIPMENT FOR \$9,709.80 CONNIE JAMES SECONDED AND THE MOTION CARRIED.

Quality –

- **WCHS Foundation Board –** The purpose of the Foundation is to raise money for the facility. In their bylaws two members of the WCHS Board of Trustees also serve on the Foundation Board. They meet one the fourth Thursday of each month at 11:45 am. In the past few years, only one trustee has served on the Foundation Board, currently there are none. Discussion has been held to change it to one trustee and one employee. It was suggested to have an application process for the staff who is interested in being on the Foundation Board.
- **Medical Staff Report –** The Medical Staff will meet August 23rd so there is no medical staff credentialing or a report.
- **Quality Report –** Weston County Manor will be the recipient of two awards– the 2016 Wyoming Recognition of Quality and the 2016 Innovator Quality Achievement Platinum Level - at the Leading Age/Wyoming Hospital Association in September in Cheyenne.


Construction Update – Black top is being put in parking areas in the front of the facility as well as the west side to the Emergency Room and on the eastside and entrance for the Manor. The west driveway to ER has been opened to all traffic and can be used to get to the rear of the building. Temporary walls will be put in the Manor dining room for the north wall that will be taken out along with the kitchen area. Maureen has directed Scull that the temporary walls needs to be at the last possible moment so that it is the shortest time period it can be because it will limit the space in the dining room. In the patient wing and manor patient areas are in the final stages and completion dates are pending for the end of September. The move in date will depend on the final approval from the Wyoming Department of Health. The construction crews are making preparations for the placement of the Time capsule by the Masonic Lodge will done when the construction is complete in 2017. The SLIB Grant will be completed and ready to submit before the September 15th deadline.

Billings Clinic EMR– A phone conference was held with them this week and discussed where we were with projects. However, Maureen informed there is not a lot of movement on the projects. There is an EPIC Demo on August 30 at 3:00 pm.

Retail Pharmacy – Things are going well.

CONNIE JAMES MADE THE MOTION TO GO INTO EXECUTIVE SESSION FOR PERSONNEL AT 7:34 PM BARRY PETERSON SECONDED AND THE MOTION PASSED.

AT 8:00 PM BARRY PETERSON MADE THE MOTION TO AJOURN THE MEETING CONNIE JAMES SECONDED AND THE MOTION PASSED.



Jimmy Long, President



Georgenna Materi, Secretary