

WESTON COUNTY HEALTH SERVICES
BOARD OF TRUSTEES MEETING
July 21, 2016

Present: Jimmy Long, President; Georgenna Materi, Secretary of the Board; Barry Peterson, Treasurer; Connie James, Trustee; and Travis Cochran, Trustee.

Also Present: Lynn Moller, CFO; Kyle Richards, Regional Hills Market President; Jim Peck, Attorney; Piper Allard, Director of Patient Services JoAnn Farnsworth, Quality Director; Denice Piscioti, Executive Assistant

Visitors: Thomas Murphy and Denise McCord Yellowstone Insurance Exchange; Alexis Barker, News Letter Journal reporter

Call to Order: Jimmy Long called the meeting to order at 6:33 pm.

Quorum: Georgenna Materi declared a quorum was present to conduct the business of Weston County Health Services.

Visitors Comments: None

Additions/Changes to the Agenda: Lynn Moller added an item under Strategic Initiatives for IT Equipment Switches and Jim Peck added an item for Attorney Client Communication to the executive session.

BARRY PETERSON MADE THE MOTION TO APPROVE THE CONSENT AGENDA AS AMENDED, TRAVIS COCHRAN SECONDED IT AND THE MOTION CARRIED.

Strategic Initiatives

- **Financial** – Since June is the last month of the fiscal year, a lot of changes were made. One of those showed up as a negative balance of the cash account, the account was never overdrawn it was due to checks written and was a trade off in the accounts payable. There was a decline in AR days and used a lot of cash which was reflected in the cash flow statement. The Money Market Account that was approved last month was set up on July 5, 2016 with \$500,000 and accrued interest from a C.D. to ensure money for if needed. The audit with Eide Bailly has been scheduled for the first part of October.

BARRY PETERSON MADE THE MOTION TO APPROVE PAYING THE CONSTRUCTION APPLICATION TO SCULL OF \$1,170,909.41 GEORGENNA MATERI SECONDED AND THE MOTION CARRIED.

BARRY MADE THE MOTION TO APPROVE THE RESOLUTION FOR THE STATE LANDS & INVESTMENT BOARD IN THE AMOUNT OF \$3,350,000 TRAVIS COCHRAN SECONDED AND THE MOTION CARRIED.

BARRY PETERSON MADE THE MOTION TO ACCEPT THE BID OF \$25,708.29 TO REPAVE THE MANOR PARKING LOT ON THE EAST SIDE OF THE FACILITY GEORGENNA MATERI SECONDED AND THE MOTION CARRIED.

CONNIE JAMES MADE THE MOTION TO ACCEPT THE BID FROM EIDE BAILLY FOR INFORMATION TECHNOLOGY EQUIPMENT SWITCHES FOR \$32,818 TRAVIS COCHRAN SECONDED AND THE MOTION CARRIED.

GEORGENNA MATERI MADE THE MOTION TO ACCEPT CONTRACT FOR \$80,251 FROM THE STATE OF WYOMING FOR IN-HOME SERVICES BARRY PETERSON SECONDED AND THE MOTION CARRIED.

- **WCHS Foundation Board** – The purpose of the Foundation is to raise money for the facility. In their bylaws two members of the WCHS Board of Trustees also serve on the Foundation Board. They meet one the fourth Thursday of each month at 11:45 am. In the past few years, only one trustee has served on the Foundation Board, currently there are none. Discussion has been held to change it to one trustee and one employee. It was suggested to have an application process for the staff who is interested in being on the Foundation Board.
- **Quality –**
BARRY PETERSON MADE THE MOTION TO APPROVE THE CREDENTIALING FOR JOEL BRINK, MD; NORMAN IMES, MD.; BRIAN BAXTER, MD AND DIANE COOK, LPC GEORGENNA MATERI SECONDED AND THE MOTION CARRIED.

GEORGENNA MATERI MADE THE MOTION TO ACCEPT THE STATUS CHANGE FROM ACTIVE TO CURTIIOUSY FOR THOMAS HOSKINS, MD. BARRY PETERSON SECONDED AND THE MOTION CARRIED.

- **Medical Staff Report** – Representative from Draeger visited to demonstrate a ventilator. It is an upgrade from what the facility currently has.
- **Quality Report** – Survey results from last quarter were reviewed. The HCAP is inpatient hospital and swing beds. An improvement plan was done on education patients on medication. The numbers are slowly improving from last quarter. A policy has been put in place for not treating chronic pain in the ER with narcotics. ER patient readmits within 72 hours have decreased tremendously. The outpatient lab surveys have room to improve and have improved from the last survey. The therapies surveys were good except for in the area of cleanliness which went down after it became an entrance for staff. Home Health had an excellent survey with 100% in the green.

- **Construction Update** – Jim Peck is waiting to hear from the owners of the Trailer Court to see if they are going to sign the Taft Street Quick Claim Deed. He anticipates they will sign the deed soon.

TRAVIS COCHRAN MADE THE MOTION TO AUTHORIZE PRESIDENT JIMMY LONG TO ACCEPT AND SIGN THE DEED BARRY PETERSON SECONDED AND THE MOTION CARRIED.

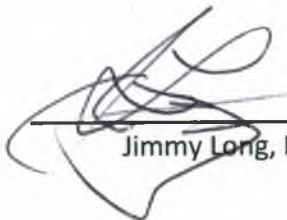
- **Billings Clinic** – Nothing new.
- **Retail Pharmacy** – Money brought in and scripts were up in June.

Reports

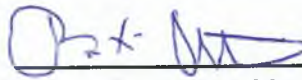
- **Book suggested** – Barry Peterson recommended the book “Being Mortal” to board members and staff in the health industry especially nursing home employees.

BARRY PETERSON MADE THE MOTION TO GO INTO EXECUTIVE SESSION FOR ATTORNEY CLIENT PRIVILEGE QUALITY AND PERSONNEL AT 7:37 PM GEORGENNA MATERI SECONDED AND THE MOTION PASSED.

AT 8:15 PM CONNIE JAMES MADE THE MOTION TO AJOURN THE MEETING.



Jimmy Long, President



Georgenna Materi, Secretary