

WESTON COUNTY HEALTH SERVICES
BOARD OF TRUSTEES MEETING
October 20, 2016

Present: Jimmy Long, President, via phone; Georgenna Materi, Secretary of the Board; Barry Peterson, Treasurer; Connie James, Trustee; and Travis Cochran, Trustee.

Also Present: Maureen Cadwell, CEO; Kyle Richards, Regional Hills Market President; Lynn Moller, CFO; Jim Peck, Attorney; JoAnn Farnsworth, Quality Director; Diane Palu-McArthur, Long Term Care Director; Denice Piscioti, Executive Assistant

Visitors: Alexis Barker, News Letter Journal Reporter

Call to Order: Georgenna Materi called the meeting to order at 6:05 pm.

Quorum: Barry Peterson declared a quorum was present to conduct the business of Weston County Health Services.

Visitors Comments: None

Additions/Changes to the Agenda: None

BARRY PETERSON MADE THE MOTION TO ACCEPT THE WESTON COUNTY HEALTH SERVICES CONSENT AGENDA CONNIE JAMES SECONDED AND THE MOTION CARRIED.

Strategic Initiatives

Financial – Activity was down in almost every area except for Occupational Therapy during the month of September which was not unexpected. The lower revenue made the net negative income for the month but is still positive for the year. Overall it was not a great month but it was not unexpected. The cost report is due at the end of November and Lynn Moller stated he foresees the audit being complete at about the same time.

CONNIE JAMES MADE THE MOTION TO APPROVE PAYING THE CONSTRUCTION APPLICATION TO SCULL OF \$791,854.62 TRAVIS COCHRAN SECONDED AND THE MOTION CARRIED.

Quality -

TRAVIS COCHRAN MADE THE MOTION TO ACCEPT THE MEDICAL CREDENTIALLING FOR DAVID W. FAIRBANKS, MD; DANIELA GERARD, MD; THOMAS HABBE, MD; VICTORIA HERR, MD; BARRY PETERSON SECONDED AND THE MOTION PASSED.

- **Medical Staff Report** – At the joint Med Staff/Board meeting, Northern Wyoming Mental Health Center visited about patients that are admitted under Title 25. Dr. Steven Manlove a Psychiatrist from Rapid City, S.D. did a presentation. Attorney Jim Peck has scheduled a meeting with the County Attorney to discuss the process of Title 25.

Quality Report – The HCAPS inpatient survey results were received by 53% of the discharged patients. The inpatient results showed improvement with explanation of medications, assistance to the restroom, doctor's

explanation and progressed with being quieter. However, there were there were also room for improvement with helping with pain management from staff and having the nurses listen more carefully. The Outpatient Survey is harder to track because several different departments hand them out but overall they were very good surveys. Excitement was expressed to see the finished facility after the construction is complete and appreciation for Wellness Wednesday. The Therapy Surveys had excellent scores.

Building Project- Tuesday was the inspection on the new patient areas at the hospital and manor. The intention was to do both additions at Manor however after the South East addition, Pat Davis stopped at the doorway of the Special Care Unit. He will be back the week of November 7th for a final inspection of those three areas. After the final inspection is received residents will begin moving in the new rooms along with patients moved to the new rooms at the hospital. The following week he will come inspect above the ceilings in lab, radiology, pharmacy and the kitchen. The intention is for him to come do the final for the last part of Phase A the first week of December. The Board of Pharmacy has given final approval for the new pharmacy areas.

Billings EMR- Not much change, pretty much the same things are still on the list of concerns are the same that have been on there before. Regional is still trying to fine tune the third party vendors for the EPIC proposal.

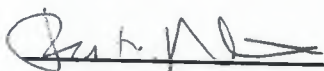
Retail Pharmacy- The first three months of the year are slower months in the realm of filling prescriptions. With last year's numbers a forecast of where we are at. With it being the startup year, not sure if it is a good base or not but it was all we had. The projection is \$73,000 at the end of this fiscal year compared to last year it cuts it well in half and would put us well into meeting the goal of breaking even at 3 years into the venture. It could be high or low but it gives us an estimate.


Special District Legislative workgroup- They did meet last week. They had two bills they were considering, one on the budget and the other on a dissolution of a special district primarily. Eric Boley from the WHA spoke to people on the committee learning there was not a lot of interest to do legislative things. On the budget bill there are reporting requirements Weston County Commissioners can instate but nothing WCHS wouldn't do already.

Strategic Plan- It has been updated with nine items from the Quality Report; there are still areas they are working on there. The top ten quality items are still there, JoAnn Farnsworth update the plan also. We will be doing another Employee Engagement Survey in the next month or two. After the election, community meetings will be set up to go through the 2017-2018 Strategic Plan asking for feedback on what needs to be worked on, what services need to be added and how can WCHS improve. The information will be brought back to the board to compile the plan along with staff input as well.

CONNIE JAMES MADE THE MOTION TO GO INTO EXECUTIVE SESSION FOR LEGAL AND PERSONNEL AT 7:08 PM TRAVIS COCHRAN SECONDED AND THE MOTION PASSED.

AT 7:50 PM CONNIE JAMES MADE THE MOTION TO AJOURN THE MEETING TRAVIS COCHRAN SECONDED AND MOTION PASSED.


Jimmy Long, President


Georgenna Materi, Secretary