

WESTON COUNTY HEALTH SERVICES
BOARD OF TRUSTEES MEETING
December 15, 2016

Present: Jimmy Long, President of the Board; Georgenna Materi, Secretary; Barry Peterson, Treasurer; Connie James, Trustee; and Travis Cochran, Trustee.

Also Present: Maureen Cadwell, CEO; Lynn Moller, CFO; Kyle Richard, Regional Hills Market President; Jim Peck, Attorney; JoAnn Farnsworth, Quality Director; Diane Palu-McArthur, Long Term Care Director; Denice Piscioti, Executive Assistant

Visitors: Alexis Barker, News Letter Journal Reporter

Call to Order: Jimmy Long called the meeting to order at 6:00 pm.

Quorum: Georgenna Materi declared a quorum was present to conduct the business of Weston County Health Services.

Visitors Comments: None

Additions/Changes to the Agenda: None

BARRY PETERSON MADE THE MOTION TO ACCEPT THE WESTON COUNTY HEALTH SERVICES CONSENT AGENDA GEORGENNA MATERI SECONDED AND THE MOTION CARRIED.

Strategic Initiatives

- **Financial** – Total inpatient days for the month was 268, which was up a little bit from last month but still down compared to where last year's numbers were, which does have an effect on the revenue and it is under what it was expected to be by 3.75 % and expenses are 2.77 % over what was expected. However, there was a positive net income of \$16,793 and a positive \$391,000 for the year. The cost report for Medicare and are expecting \$11,007 back. In the retail pharmacy, 1,566 scripts but the revenue was down. Without grant or bond money, cash flow is tight to make construction pay applications. Three CDs have been cashed in however, that much money is not always needed. CFO Lynn Moller came up with a solution with First State Bank by getting a \$1.5 million line of secured credit against the CDs with 1.9% interest on only the money used.

BARRY PETERSON MADE THE MOTION FOR APPROVAL FOR THE \$1.5 MILLION CREDIT AT FIRST STATE BANK GEORGENNA MATERI SECONDED AND THE MOTION CARRIED.

GEORGENNA MATERI MADE THE MOTION TO APPROVE THE AUDIT AS PRESENTED BY EIDIE BAILLY, LLP BARRY PETERSON SECOND AND THE MOTION CARRIED.

BARRY PETERSON MADE THE MOTION TO APPROVE PAYING THE CONSTRUCTION APPLICATION TO SCULL OF \$487,464.43 TRAVIS COCHRAN SECONDED AND THE MOTION CARRIED.

CONNIE JAMES MADE THE MOTION TO THE HOLD BED POLI CY FOR EVERY RESIDENT AT THE MANOR FOR THREE DAYS OF THEIR BEING ABSENT, ON THE FOURTH DAY THEY WILL BEGIN BEING CHARGED AT THE VARIABLE MEDICAID RATE TO BEGIN ON FEBRUARY 1, 2017 BARRY PETERSON SECONDED AND THE MOTION CARRIED.

TRAVIS COCHRAN MADE THE MOTION TO PURCHASE THREE VITAL MONITORING EQUIPMENT NURSE ROSIE UNITS FOR \$11,952.00 BARRY PETERSON SECONDED AND THE MOTION CARRIED.

CONNIE JAMES MADE THE MOTION TO PURCHASE THE GE VENUE 50 ULTRASOUND MACHINE FOR \$30,468.75 GEORGENNA MATERI SECONDED AND THE MOTION CARRIED.

TRAVIS COCHRAN MADE THE MOTION TO ACCEPT THE CONTRACT WITH WESTON COUNTY SCHOOL DISTRICT #1 FOR PHYSICAL THERAPY BEGINNING DECEMBER NOT TO EXCEED \$10,000 BARRY PETERSON SECONDED AND THE MOTION CARRIED.

CONNIE JAMES MADE THE MOTION TO DISPOSE OF THE ONAN DIESEL GENSETS GENERATOR GEORGENNA MATERI SECONDED AND THE MOTION CARRIED.

Quality

Medical Staff Report – At the meeting a tele-video presentation from Dr. Chan from the Cheyenne Regional Behavior Health. They reviewed Manor orders. The date was changed from the second Tuesday to the fourth Tuesday, which will begin on January 24th with the Joint Board of Trustees and Medical Staff meeting.

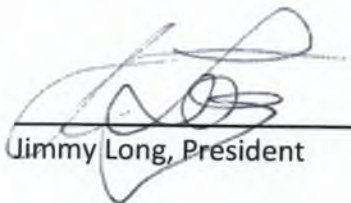
Quality Report – There were no major issues to report. Next month will be the quarterly report and hopefully the Manor survey results will be available to share. A couple new projects are also being worked on which will be shared next month as well.

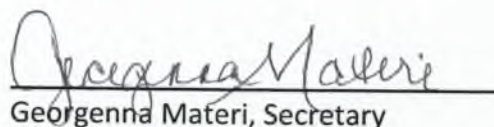
Building Project- December 5, 2016 patients moved into the new hospital wing. The Manor residents today moved into the new rooms on hall 5 which has been renamed “Mule Creek Junction” by the Residents Council. There are a few things they are working on in the south unit space but approval has been given to move residents in once everything is done. At the front of the building they are finishing up in preparation for an inspection next week from the Wyoming Department of Health. Any corrections that need to be done will be done before anyone will be able to move into the new spaces. Training on kitchen equipment will take place on Wednesday next week.

Billings EMR- Is about the same. There have been a couple of not congenial comments to staff at meetings they have been in that have been inappropriate. Something will be said at the Executive meeting next week.

Retail Pharmacy- The monthly report is similar to the previous month. There were a higher number of prescriptions filled but a lower revenue amount.

AT 7:09 PM BARRY PETERSON MADE THE MOTION TO AJOURN THE MEETING TRAVIS COCHRAN SECONDED AND MOTION PASSED.


Jimmy Long, President


Georgenna Mater, Secretary