

WESTON COUNTY HEALTH SERVICES  
BOARD OF TRUSTEES MEETING  
November 16, 2017

**Present:** Jimmy Long, President of the Board; Georgenna Materi, Secretary; Barry Peterson, Treasurer; Travis Cochran, Trustee; Connie James, Trustee

**Also Present:** Maureen Cadwell, CEO; Jim Peck, Attorney; Lynn Moller, CFO; JoAnn Farnsworth, Quality Director; Julie Sindlinger, Director of Human Resources; Daniela Gerard, MD, Medical Director; Denice Piscioti, Executive Assistant

**Visitors:** Alexis Barker, News Letter Journal; Bob Bonnar, News Letter Journal

**Call to Order:** Jimmy Long called the meeting to order at 6:00 pm.

**Quorum:** Georgenna Materi declared a quorum was present to conduct the business of Weston County Health Services.

**Visitors Comments:** None

**Additions/Changes to the Agenda:** None

**BARRY PETERSON MADE THE MOTION TO APPROVE THE CONSENT AGENDA**

**Strategic Initiatives**

- **Financial** – The inpatient days for the month of October were 244. Most of the statistics improved with the exception of Occupational Therapy. There was a positive net income of \$13,904 however there is still a negative net income for the year at \$44,718. Home Health revenue was low due to issues with billing the Veteran's Administration and that is being worked on. Staffing agency fees drove up the overall expenses as did the employee banquet. The accounts receivable went down and there was a large decrease in accounts receivable. Days in AR were at 96.2 and hope to see that drop considerably. Retail Pharmacy filled 1865 prescriptions with total revenue of \$134,462. The cash based ratios improved slightly because the cash improved. Revenue per FTE was up slightly and revenue per personnel expense was down.

**GEORGE MATERI MADE THE MOTION TO APPROVE PAYING THE CONSTRUCTION PAY APPLICATION #25 TO SCULL OF \$78,804.08 TRAVIS COCHRAN SECONDED AND THE MOTION CARRIED.**

**TRAVIS COCHRAN MADE THE MOTION TO APPROVE THE HOLIDAY BONUS OF \$50 IN CHAMBER BUCKS FOR 176 WCHS EMPLOYEES IN THE AMOUNT OF \$8,800 GEORGE MATERI SECONDED AND THE MOTION CARRIED.**

**Quality**

**Medical Staff Report** – They did not meet in November.

**Billings EMR** – Monthly conference calls have resumed with Billings Clinic for Cerner. There are two items on the list to be worked on and a few ticket items.

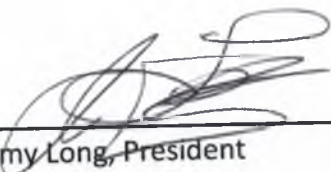
**Quality Report** – No report

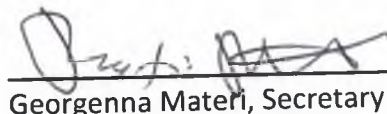
**Building Project** – The flooring company is scheduled to be here at the end of December the first part of January. They have a few things to finish up in the manor such as the floor at the entryway and a bathroom to complete. The anticipated completion date is February or March.

**Retail Pharmacy**- Currently there are Pharmacy Tech challenged but plan to have that resolved soon. Everything is going well.

**Other Reports**- Bob Bonnar from the News Letter Journal spoke to the board about marketing Weston County Health Services with the newspaper. He stated recently the messages have been that of a Government Entity and continued with it was important to establish the transparency. Now he would like to see the messages gear towards making money. After speaking with the CEO he stated the ads will be a little saucier and catchier with the phrase "Tell your Doctor" that you want to go to Weston County Health Services for services locally. He suggested sitting down with the Board of Trustees at a future board meeting to talk about the quarterly newsletter The Pulse or redirect to other Medias such as digital.

**TRAVIS COCHRAN MADE A MOTION TO ADJOURN THE MEETING AT 6:25 PM, BARRY PETERSON SECONDED AND MOTION PASSED.**

  
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Jimmy Long, President

  
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Georgenna Materi, Secretary