

WESTON COUNTY HEALTH SERVICES
BOARD OF TRUSTEES MEETING
October 18, 2018

Present: Jimmy Long, President of the Board; Georgenna Materi, Secretary; Travis Cochran, Treasurer; Connie James, Trustee; Jeff Virchow, Trustee

Also Present: Maureen Cadwell, CEO; Jim Peck, Attorney; Diane Palu-McArthur; Leilani Butts, RN Clinical Educator; JoAnn Farnsworth, Quality Director; Dr. Daniela Gerard, ER Physician; Denice Piscioti, Executive Assistant

Visitors: Shane Sellers, News Letter Journal

Call to Order: Jimmy Long called the meeting to order at 6:00 pm.

Quorum: Georgenna Materi declared a quorum was present to conduct the business of Weston County Health Services.

Visitors Comments: Dr. Daniela Gerard expressed working at WCHS has been her favorite place to work because of the staff and patients. Also, she wanted the trustees to know what trainings, board certifications and qualifications she has.

Additions/Changes to the Agenda: VI under A. 3 will be put off another month to continue getting quotes. And under VII A – we need to add Resident Smoking.

TRAVIS COCHRAN MADE THE MOTION TO APPROVE THE CONSENT AGENDA CONNIE JAMES SECONDED AND THE MOTION CARRIED.

Strategic Initiatives

- **Financial** – September was a slower month than August. Patient days totaled 240 with 54% being intermediate and 41% was in patient. Year to date is above budget and above last year's volume. Emergency Room numbers were also up at 107% of budget and 110% of last year. The net income did end with a slight defecate of \$38,276. In the first quarter the income was \$399,928. Revenue was about \$100,000 less than August but still ahead of budget.

TRAVIS COCHRAN MADE THE MOTION TO APPROVE SCULL REQUISITION #34 FOR \$38,916.01 GEORGENNA MATERI SECONDED AND THE MOTION CARRIED.

TRAVIS COCHRAN MADE THE MOTION TO PURCHASE A FLOOR SCRUBBER FOR \$14,363.62 GEORGENNA MATERI SECONDED AND THE MOTION CARRIED.

- **Quality**

CONNIE JAMES MADE THE MOTION TO APPROVE THE MEDICAL CREDENTIALING OF CHRISTIAN VANKIRK, V-RAD; JOEL BRINK, MD; VICTORIA HERR, MD; CHARLES VOIGT, MD; DONALD HABBE, MD; BRIAN BAXTER, MD; DAVID WHITE, MD GEORGENNA MATER I SECONDED THE MOTION AND THE MOTION CARRIED.

- 1. Medical Staff Report** – Pharmacy spoke on shortages of medications including IV Benadryl. The Customer Service Initiative has been on hold for the EPIC training. During the Manor report the Hold Policy was discussed. Lab reported to the physicians the changes they would be making to match the EPIC reports. The subject of ordering Bili blankets through Regional Health was brought up because there is a need in the community. The hospital was 100% compliant with the Antibiotic Stewardship project and the nursing home was 83% compliant.
 - 2. Quality Report** – Not all of the surveys are in. The Outpatient survey just arrived. There was a little decline in surveys that were turned in however we are in the ballpark of the average of what we have been in the last 12 months. These survey scores are part of the Service Excellence Initiative project we are doing. Our goal is to raise the average which is 93.25% over a 12 month period. We have begun with the annual nursing home surveys; those results should be ready for the next report. Also, we are changing them to be given out every six months. On the pharmacy survey's a note was written to say, "I am truly proud of our hospital and staff and how the Pharmacy it has become a local asset and pride of WCHS."
 - 3. Service Excellence** – The SEA's have undergone their training and are practicing to train the rest of the staff here. They are in groups of three or four and have been working hard on the three hour workshop that will be given to all staff the first two weeks of November. After each class, the employees will be asked to sign the poster committing to excellence for the community. It will be placed in different areas of the facility for all to see. The Oasis teams are in the middle of their projects for awards and recognition, service standards that will be policy soon and the onboarding team.
- **Building Project** – They are still working on the two patient rooms and a few things in the building.
 - **EMR** – Saturday during the day, staff will come in and register the patients in beds and enter the orders and be ready when EPIC goes live at midnight. We are expecting a three hour down time. Staff are anxious and ready to go.
 - **Mammography** – The machine is being built and is estimated to be here around the 1st of December. There will be electrical items that will need to be done after the specs are received. Marketing is being planned to let everyone know it is coming which includes a pink float in the Parade of Lights in November.

- **Resident Smoking** – WCHS has been a tobacco free facility for a number of years. We have admitted residence in the past and told them absolutely no smoking and they have complied up until this point. We started with one resident and now have three who go outside to smoke across the street by the curb by Shopko. A couple of things have come up as concerns – safety of the residences with winter coming and one uses oxygen. Four options were discussed.

CONNIE JAMES MADE A MOTION TO GO INTO EXECUTIVE SESSION FOR QUALITY REASON AT 7:14 PM, GEORGENNA MATERI SECONDED AND THE MOTION PASSED.

TRAVIS COCHRAN MADE A MOTION TO ADJOURN THE MEETING AT 7:36 PM. SECONDED BY GEORGENNA MATERI AND THE MOTION PASSED.

Jimmy Long, President

Georgenna Materi, Secretary