

WESTON COUNTY HEALTH SERVICES  
BOARD OF TRUSTEES MEETING  
August 15, 2019

**Present:** Connie James, Chairman; LeAnn Kenagy, Treasurer; Ashley Tupper, Trustee; Jeff Virchow, Trustee; Mike Ratigan, Trustee

**Also Present:** Maureen Cadwell, Chief Executive Officer; Jim Peck, Attorney; Thomas Worsley, Regional Health Spearfish Market President; JoAnn Farnsworth, Director of Quality; Carmen Allison, Director of Home Health; Piper Allard, Director of In Patient Services; Kelly Page, In Home Services Manager; Denice Piscioti, Executive Assistant

**Visitors:** Alexis Barker, News Letter Journal; Dr. Lanny Reimer

**Call to Order:** Connie James called the meeting to order at 6:01 pm.

**Quorum:** LeAnn Kenagy declared a quorum to conduct the business of Weston County Health Services.

**Visitors Comments:** Allison Farella was introduced as the new Director of Long Term Care.

**Additions/Changes to the Agenda:** Add under Financial 3. WCD #1 Physical and Occupational Therapy contracts to approve.

**ASHLEY TUPPER MADE THE MOTION TO ACCEPT THE CONSENT AGENDA JEFF VIRCHOW SECONDED AND THE MOTION CARRIED.**

**LEANN KENAGY MADE THE MOTION TO EXTEND THE DEADLINE FOR BOARD MEMBER APPLICATIONS IN BY FRIDAY SEPTEMBER 13<sup>TH</sup> ASHLEY TUPPER SECONDED AND THE MOTION CARRIED.**

**Strategic Initiatives**

- 1. Financial** – The finance committee did meet prior to the meeting. It is the first month of the new fiscal year. In-patient numbers were 199 for the month of July with a mix of 20% in-patient, 52% skilled and 28% intermediate swing bed. The YTD in-patient days were 137% of budget and 153% of last year's volume. Swing bed days are 113% of budget and 93% of last year. ER visits are 111% of budget and 113% of last year. PT visits are 132% of budget and 160% of last year. OT visits are 115 for the month which is down 10 from August. There was a positive net income of \$243,030 and a negative cash flow of \$291,159. In the retail pharmacy 4615 scripts were filled which is up 260 from last month. The revenue was \$318,243 for the month.

**ASHLEY MADE A MOTION TO APPROVE THE MEMORIAL COMMITTEE TO PURCHASE AN ETCHED ROCK UP TO \$500 FOR A MEMORIAL FOR BOARD MEMBER JIMMY LONG, JEFF VIRCHOW SECONDED AND THE MOTION CARRIED.**

**JEFF VIRCHOW MADE A MOTION TO APPROVE THE CONTRACTS WITH WESTON COUNTY SCHOOL DISTRICT #1 ASHLEY TUPPER SECONDED AND THE MOTION CARRIED.**

**Quality**

- 1. Medical Staff Credentialing** – None
- 2. Medical Staff Report** – Wound care at the Manor was discussed. An insurance denial update was given. Dr. Hagge requested contact with medical facilities patients are transferred to from the emergency department. It is difficult to speak to the receiving physician. They wanted to extend an invitation to those entities to discuss it further. Discussions were held about updating the drug policy for the ED.
- 3. Quality Report** – In quarter one of 2019 for the HCAHP surveys the results dipped some. We have implemented good plans which are evident in the emergency room surveys and hopefully next quarter in the HCAHP surveys. The biggest dip was responsiveness to call lights – which there are a lot of different factors for that. Communication with nurses and discharge care were the first two areas that were selected for LEAN projects. Discharge and hourly rounding are two of the Do-It projects being implemented. In the Outpatient surveys the Emergency Room scores are showing improvement. In the nursing home survey the scores went down except for friendliness of the staff.
- 4. Service Excellence** – The two new OASIS teams have started. The mandatory workshops are coming up September 9<sup>th</sup> through the 20<sup>th</sup>. The SEAs have been practicing. Staff is able to nominate members of the Service Excellence Teams for the Summit Awards at the conference the beginning of 2020 in New Orleans, LA.
- 5. EMR** – For the most part we are progressing. The second post live visit was in July. There are a few things for follow up. The big thing is getting Cerner archived to Harmony. Hopefully within six months we will be done with it.

**MANAGER REPORT** – Piper Allard gave the report with the emphasis on the nursing department. The biggest items being worked on currently are the Do-It projects. We are going to start LEAD projects which focus mostly on the HCAHP domains. ER equipment, supplies restocked/checked and storage projects have been completed as well as discharge call backs as well as the discharge process. In-patient rounding is also in progress. We have really pushed barcode scanning medications the last couple of months. Reports can be printed on who is completing what and are posted in the nurse's station break room which has given them accountability with their peers. This is one of the requirements for the Good Citizen Discount from Regional Health. The outpatient workflow is not going as it should so we still have monthly calls to assist with that. Epic did a big update just before Wellness Wednesday which messed with the registration process. The process was resolved within 30 minutes. In the ER we will be scheduling several locums as providers. There will be six or seven that will be credentialed to help fill the schedule through the end of the year. Belle Warner is now certified as a Sleep Study Technologist.

MIKE RATIGAN MADE A MOTION TO GO INTO EXECUTIVE SESSION AT 7:02 PM FOR PERSONNEL AND ATTORNEY CLIENT PRIVILEGE LEANN KENAGY SECONDED AND THE MOTION PASSED.

MIKE RADIGAN MADE A MOTION TO ADJOURN THE MEETING AT 8:34 PM, LEANN KENAGY SECONDED AND THE MOTION PASSED.

*Connie James*  
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Connie James, President

*Georgenna Materi*  
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Georgenna Materi, Secretary