

WESTON COUNTY HEALTH SERVICES

BOARD OF TRUSTEES MEETING

November 21, 2019

**Present:** Connie James, Chairman; LeAnn Kenagy, Treasurer; Georgenna Materi, Secretary; Jeff Virchow, Trustee; Ashley Tupper, Trustee; Mike Ratigan, Trustee, Lanny Reimer, Trustee  
**Also Present:** Maureen Cadwell, Chief Executive Officer; Jim Peck, Attorney; Carmen Allison, Director of Home Health; Kelly Page, In Home Services Manager; Terri Frye, Information Systems Manager; Mark Verellen, Information Systems Technologist; Denice Piscioti, Executive Assistant

**Visitors:**

**Call to Order:** Connie James called the meeting to order at 6:00 pm.

**Quorum:** Georgenna Materi declared a quorum to conduct the business of Weston County Health Services.

**Visitors Comments:** None

**Additions/Changes to the Agenda:** Addition to Executive Session – Personnel. Under Financial report Nursing Shift, Cash and Email Server Upgrade.

**GEORGENNA MATERI MADE THE MOTION TO ACCEPT THE CONSENT AGENDA JEFF VIRCHOW SECONDED AND THE MOTION CARRIED.**

**Strategic Initiatives**

- 1. Financial** – In-patient days totaled 173 for October with the patient mix at 14% in-patient, 39% Skilled and 48% Intermediate Swing Bed. Year-to-date in-patient days are 71% of budget and 104% of last year's volume. Swing bed days are 111% of budget and are 75% of last year. ER visits are 104% of budget and 105% of last year. PT visits are 131% of budget and 142% of last year. OT visits were 78 for the month and are down 212 from September. Net income was negative with a net loss of \$50,972 for the month. YTD was a loss of \$144,269. There was a positive cash flow of \$374,545. The Retail Pharmacy filled 511 more scripts in October than they did in September and the revenue was \$357,497 for the month.

**JEFF VIRCHOW MADE THE MOTION TO MOVE FORWARD WITH THE \$8900 FOR THE IMPLEMENTATION FOR THE UPGRADE TO THE SERVER LEANN KENAGY SECONDED AND THE MOTION CARRIED.**

**LANNY REIMER MADE THE MOTION TO APPROVE AN ON CALL SHIFT NURSE TO BE AVAILABLE FROM 10 AM TO 10 PM SEVEN DAYS A WEEK GEORGENNA MATERI SECONDED, ONE OPPOSED AND THE MOTION CARRIED.**

LANNY REIMER MADE THE MOTION TO ACCEPT THE RECOMMENDATION FROM THE FINANCE COMMITTEE TO SPLIT THE DIFFERENCE WITH THE EMPLOYEES FOR THE RAISE IN HEALTH INSURANCE PREMIUMS MIKE RATIGAN SECONDED, ONE OPPOSED AND THE MOTION CARRIED.

ASHLEY TUPPER MADE THE MOTION TO APPROVE THE CONTRACT WITH KINETIC FOR THE COMPUTERS AT THE MINIMUM THE COMPANY WILL ALLOW FOR A PRICE BREAK LEANN KENAGY SECONDED AND THE MOTION PASSED.

## Quality

### 1. Medical Staff Credentialing

GEORGENNA MATERI MADE THE MOTION TO ACCEPT THE CREDENTIALING OF MICHAEL JORDING, MD; REAL RADIOLOGY PHYSICIANS – EUGENE CHUNG, MD; ROBER CIRILLO, MD; NIDAL DABBASI, MD; JONATHAN REED, MD; KAMRAN JANJUA, MD; SHAWN STONE, MD; STANLEY SMITH, MD; AMMAR TAHA, MD; FARUKH MIAN, MD; JEFF VIRCHOW SECONDED AND THE MOTION CARRIED.

2. **Medical Staff Report** – They are working on a policy for narcotics in the Emergency Department. The plan is to finalize it at the next meeting. There was a presentation from Dr. Stamato from Campbell County. A discussion was held on community EMS. At their next meeting Roger Hesper will have a presentation.

3. **Quality Report** – The HCAHPS survey report showed a 37% response rate. The National goal is 30% so it was above. There was improvement in communication with the nurses and providers however the communications about medications decreased a little. The overall rating score increased by 22%. The score of willingness to recommend decreased. JoAnn Farnsworth explained that some patients of small rural hospitals perceive the question in terms of services available and the patient's mark they won't recommend the facility because the facility doesn't have services their friends and family may need. Questions can be added to the survey but they may not be changed at all. There were not enough responses for a report on the outpatient surveys during the quarter. We will be working harder on trying to get better responses on those. Yellowstone gives awards to nurses who made a difference. Elizabeth Boylan was awarded a \$50 pizza party for her department for identifying an issue with a patient.

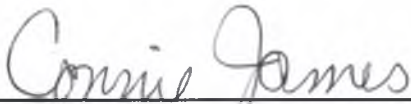
4. **Service Excellence** – This year's Service Excellence workshop will be presented to new employees on Friday, December 13<sup>th</sup>. We are awaiting the announcement of Summit Awards. We would like the board members and medical staff to take the new workshop after the holidays.

**Manager's Report** – Carmen Allison explained about the extra training involved in becoming a Home Health C.N.A. To become a Home Health C.N.A. after the regular 80 hours of class time they are mandated by the State of Wyoming to complete 75 more hours which consist of 22 hours of videos and one-on-one training, 16 hours of supervised practical training with a nurse, 38 hours of shadowing another Home Health C.N.A. If they leave they have to do it all over again if they want to come back as a Home Health C.N.A. Other obstacles Home Health C.N.A.'s have to deal with is driving to a different place of work every day as opposed to the same

building. Some of the homes are in rural areas and are older homes which may have doorways not wide enough for necessary equipment such as walkers, lifts, etc. There is time constraints with traveling the distances in Weston County require blocking a three hour time slot for a one hour visit. The C.N.A.s also have to deal with difficult home conditions. The safety of the staff is top priority. They travel alone to remote destinations with sometimes little or no cell phone coverage on, winter road conditions to patients who live along without family nearby to check on them. There are five C.N.A.s in Home Health with an average of 48 patients in In-Home Services and 6,000 visits in a year.

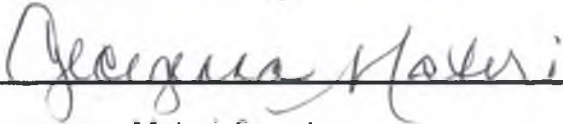
**GEORGENNA MATERİ MADE A MOTİON TO GO INTO EXECUTIVE SESSION AT 8:10 PM FOR PERSONNEL AND QUALITY LEANN KENAGY SECONDED AND THE MOTION PASSED.**

**MIKE RATİGAN MADE A MOTİON TO ADJOURN THE MEETING AT 9:30 PM, GEORGENNA MATERİ SECONDED AND THE MOTION PASSED.**



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Connie James, President



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Georgenna Materi, Secretary

