

**WESTON COUNTY HOSPITAL DISTRICT
BOARD OF TRUSTEES MEETING
January 19, 2023**

Present: LeAnn Kenagy, President; Jamie Farnsworth, Secretary; Karen Drost, Treasurer; Dorothy Briggs, Trustee; Connie James, Trustee (via Zoom); Ann Slagle, Trustee (via Zoom)

Also Present: Maureen Cadwell, Chief Executive Officer; Allison Gee, Lubnau Law Office (via Zoom); Piper Allard, Chief Operations Officer; Kim Scharf, Quality Director; Charlie Turner, Director of Human Resources; Carmen Allison, Director of Home Health (via Zoom); Angie Phillips, Director of Patient Care; Joy Ohnstad, Pharmacy Manager; Travis Beck, Pharmacist; Denice Piscioti, Executive Assistant

Visitors: None

Call to Order: LeAnn Kenagy called the meeting to order at 6:00 pm.

Quorum: Jamie Farnsworth declared a quorum to conduct the business of Weston County Hospital District.

Visitors Comments: None

Additions/Changes to the Agenda: Move 34B under Financial.

DOROTHY BRIGGS MADE THE MOTION TO APPROVE THE CONSENT AGENDA JAMIE FARNSWORTH SECONDED AND THE MOTION CARRIED.

- **Financial**

In-patient days totaled 147 for December. Patient mix was 35% in-patient, 19% Skilled and 46% Intermediate Swing Bed. Year-To-Date In-patient days are 66% of budget and 59% of last year's volume. YTD Swing bed days are 99% of budget and are 103% of last year. YTD ER visits are 114% of budget and 132% of the prior year. YTD Lab Procedures are 125% of budget and 108% of last year. YTD Radiology Exams are 102% of budget and 102% of last year. YTD PT visits are 107% of budget and 124% of last year. YTD OT visits were 80% of budget and 126% of last year. YTD Home Health Visits were 103% of budget and 116% of last year. YTD Manor Days were 87% of budget and 114% of last year. YTD Clinic Visits were 269% of budget and 105 % of last year. Operating Income was a loss of (\$836,583) for the month and a loss of (\$2,230,118) for the year. Depreciation expense year to date was \$671,685. YTD-Operating EBIDA-(\$1,558,433) Net Income was negative for November (\$613,780). YTD was a negative, (\$1,298,319). YTD-Total EIBDA (\$626,634) Accounts Receivable decreased from last month, (\$291,437) and is lower than this time last year by (\$876,656). This month we experienced a decreased cash flow of (\$113,177). The decrease in cash flow mainly is contributed to the following: AR decreasing \$291,437, AP increasing \$55,373, Operating Loss in December of \$836,583. Acute and Swing Bed days 147. Days in A/R decreased from prior month to 63.33.

In December, retail Pharmacy 4,568 scripts filled and was a decrease of 81 from last month. Operating Revenue decreased this month compared to the prior month's total. Retail Pharmacy revenue was \$337,364 for the month and budgeted for \$355,233 this month. Operating Income for the month was a loss of (\$46,974) and YTD income was a gain of \$80,445.

CONNIE JAMES MADE THE MOTION TO APPROVE THE INTACCT \$45,000 TO \$55,000 FOR IMPLIMENTATION OF ITS SOFTWARE. ANN SLAGLE SECONDED THE MOTION. DISCUSSION WAS HELD. KAREN DROST MOVED TO AMEND THE MOTION TO \$45,000 TO \$50,000 FOR IMPLEMENTATION, WHICH WAS SECONDED BY DOROTHY BRIGGS. THE AMENDMENT TO THE MOTION WAS APPROVED WITH TWO NAYS. A VOTE WAS HELD ON THE AMENDED MOTION, WHICH WAS APPROVED WITH TWO NAYS.

Pharmacy Manager, Joy Ohnstad reported to the board the federal 340B Drug Pricing Program for Weston County Health Services, the Newcastle and Upton clinics and Weston County and Upton Pharmacies are in the approval and will hopefully be all online on April 1, 2023. The pricing program will allow WCHS and both clinics to buy outpatient prescription drugs at a discount of 25 to 50 percent for qualifying patients.

Quality

1. Medical Staff Credentialing – None

- 1. Medical Staff Report** - They did not meet last month due to the holiday. Meeting in January with the board.
- 2. Quality Report** - ActionCue, four residents were transferred to the ED and went back to the manor. Weston County COVID Community Transmission level is at moderate, so masks do not be need to be worn in patient/resident care right now. Patient transfer times are down, with no issues. Survey samples will be put out for patients to know what they will be asked. Home Health is still short staffed. The Manor has nurses graduating in May.

The Antibiotic Stewardship Leadership Commitment was signed by the Chairman of the Board, Leann Kenagy on January 19, 2023.

DOROTHY BRIGGS MADE THE MOTION TO ACCEPT THE BOARD BYLAW REVISIONS AS AMENDED JAMIE FARNSWORTH SECONDED AND THE MOTION CARRIED.

A Governance Committee was formed to include the Board Chairman, Leann Kenagy; the Secretary, Jamie Farnsworth; with Karen Drost as the appointed person. The meetings will be held on the second Thursday at 3:30 pm in the WCHD board room.

Tuesday, January 24, 2023, there will be a Joint Conference meeting at 8:00 AM in the WCHS Boardroom. The WCHS Health Fair, Saturday, April 1st at the Weston County Senior Center along with the Wyoming Health Fair Wellness Screenings. WCHS Golf Tournament, Saturday, June 10th at the Newcastle Golf Course.

JAMIE FARNSWORTH MADE THE MOTION TO GO INTO EXECUTIVE SESSION AT 7:40 PM FOR QUALITY DOROTHY BRIGGS SECONDED AND THE MOTION CARRIED.

DOROTHY BRIGGS MADE A MOTION TO ADJOURN AT 8:12 PM JAMIE FARNSWORTH SECONDED AND MOTION PASSED.

LeAnn Kenagy, President

Jamie Farnsworth, Secretary