

**WESTON COUNTY HOSPITAL DISTRICT  
BOARD OF TRUSTEES MEETING  
July 11, 2024**

**Present:** Karen Drost, Treasurer; Nick Johnson, Secretary; Mary Rankin, Trustee; Karine Wright West, Trustee; Ted Ertman, Trustee; Nathan West, Trustee

**Absent:** Ann Slagle, President; Nick Johnson, Secretary

**Also Present:** Catherine Harshbarger, Interim Chief Executive Officer; Piper Allard, Chief Operation Officer (via Zoom); Allison Gee, Lubnau Law Office (via Zoom); Kim Scharf, Quality and Compliance Director; Sharla Zerbst, HR Generalist; Heather Boyer, Director of Home Health; Deb Hockett, Acute Care DON; Donaldda, Infection Prevention and Employee Health; Denice Pisciotti, Executive Assistant

**Visitors:** Walter Sprague, NLJ; Betty Petranek; Carol Jones.

**Call to Order:** Karen Drost called the meeting to order at 5:35 pm.

**Quorum:** **Ted Ertman** declared a quorum to conduct the business of Weston County Hospital District.

**Additions/Changes to the Agenda-** None

**TED ERTMAN MADE THE MOTION TO ACCEPT THE CHANGES TO THE AGENDA, MARY RANKIN SECONDED AND THE MOTION PASSED.**

**MARY RANKIN MADE THE MOTION TO APPROVE THE CONSENT AGENDA, KARINE WRIGHT WEST SECONDED AND THE MOTION CARRIED.**

**Visitor Comments:** When the board was touring the Pharmacy today, they were given feedback from a community member who came to thank her for the care she received in the ER. The patient specifically mentioned the ER and Lab staff stating they were all kind and accommodating. One thing she noted was how well the staff worked with each other and encouraged each other. The staff stepped up and stayed with her children until a family member could come to help with them. Thank you for all who work hard every day.

Thank Jan Mason for her years of service.

Several community members spoke on behalf of Piper Allard, and they were frustrated by how long it has been without any answers.

Nathan Ballard stated to the visitors he is committed to treat everyone fairly. A lot of this matter cannot be spoken about.

Concerns were brought up about the Interim CHRO who was brought here by H&H. Strategic Impact Group is looking for another CHRO if one is hired she could leave earlier.

#### **CEO REPORT –**

Manor Surveyors arrived Monday afternoon and exited today. They did observe a handwashing mistake, and 2 complaints were found unsubstantiated. We had missing temperatures on logs, which is easily fixed. We did talk about our Nursing Home Administrator being out. I am in the process of interviewing for an interim Nursing Home Administrator should we need one. We have two people in the building both working towards a Nursing Home Administrator license, so we have back up if we need it. Cathy Harshbarger has visited every department in the short time she has been here. When we look at the quality of services here, we should be proud. This is the cleanest Manor I have seen. The departments are staying busy. Kudos to the team. We are working on pay issues with switching to ADP. On July 15<sup>th</sup> we will have two new providers at the clinic – Dr. John Haeberle and Dr. Sherri Blanchard.

#### **Strategic Initiatives**

Finance Committee Report – Still have no reports. The Finance Committee will meet next Tuesday and hopes to have more reports then. The new medication packaging machine will arrive by the end of September.

**TED ERTMAN MOTIONED TO ADD CATHERINE HARSHBARGER AS A SIGNATURE ON THE BANK ACCOUNTS, ALSO TO ADD ALICIA GRIMM, KIM LOVE JOY AND JAMIE DOWDY FOR INFORMATION ONLY REQUIRED FOR THEIR JOB. RANDY LINDAUER WILL BE REMOVED FROM ALL ACCOUNTS. KARINE WRIGHT WEST SECONDED.**

#### **QUALITY**

- **Medical Staff Credentialing**

**KARINE WRIGHT WEST MADE A MOTION TO APPROVE VU, MD; ED ZIMMERMAN MARY RANKIN SECONDED AND THE MOTION CARRIED.**

- **Medical Staff Report –**
- A Pain Management group zoomed in. The providers were able to ask them questions.
- Pharmacy Andrographis off the formulary
- Radiology construction is going well.
- 38 residents in LTC with a possible admission in two to four weeks
- 3 temporary C.N.A.s.

- Alison Farella started at home health last month
- **Quality Report**
  - 22 events in April
  - Survey numbers from the clinic are down this month
  - COVID up in community
  - Home Health med recs and a continued issue of medications not transferring over, due to systems not talking to each other.
  - Pharmacy added performance measures they are going to start tracking. To get ready for the new machine they are working on bar codes scanning from floor to pharmacy.
  - Payroll ADP working with all of our vendors to get everything correct.
  - The Swing bed process was discussed. When referrals come in the Acute Care, the DON looks at the referral and gives it to PT & OT if they approve it then the referral goes to their provider for full approval before they are brought here.

**Quality Committee** – Everything has been talked about. There are 38 residents at the Manor and one in a swing bed in the hospital waiting to go to long-term care.

**KAREN DROST ANNOUNCED A FIVE-MINUTE BREAK AT 6:16 PM.**

**NATHAN BALLARD MADE MOTION TO GO INTO EXECUTIVE SESSION AT 6:18 PM FOR W.S.16-4-405(a) (ii) CONSIDER THE APPOINTMENT OF A PROFESSIONAL PERSON AND (ix) RECEIVE INFORMATION CLASSIFIED AS CONFIDENTIAL BY LAW, KARINE WRIGHT WEST SECONDED AND THE MOTION CARRIED.**

**The public session rejoined at 9:26 pm**

**NEW BUSINESS**

**MARY RANKIN MOVED TO ADJOURN THE MEETING SECONDED BY TED ERTMAN. THE MOTION WAS UNANIMOUSLY APPROVED, AND THE MEETING WAS ADJOURNED AT PM**

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Ann Slagle, President

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Nick Johnson, Secretary