

**WESTON COUNTY HOSPITAL DISTRICT  
BOARD OF TRUSTEES MEETING  
April 18, 2024**

**Present:** Dorothy Briggs, President; Jamie Farnsworth, Secretary  
LeAnn Kenagy, Treasurer; Connie James, Trustee; Karen Drost, Trustee (via Zoom); Nick Johnson, Trustee; Ann Slagle (via Zoom), Trustee

**Absent:**

**Also Present:** Randy Lindauer, Chief Executive Officer; Piper Allard, Chief Operation Officer; Allison Gee, Lubnau Law Office (via Zoom); Nick Dillinger, Lubnau Law Office; Thomas Worsley, President Spearfish Hospital and Hills Markets; Kim Scharf, Quality and Compliance Director; Keisha Brueggemann; Radiology Manager; Melissa Thomas, LTC DON; Jenifer Stulken, AP; Sharla Zerbst, HR Generalist; Karen Paul, Interim Chief Human Resource Officer; Heather Boyer, Director of Home Health; Denice Piscioti, Executive Assistant

**Visitors:** Thomas Steiner (via Zoom); Mary Stroka, NLJ; Walter Sprague, NLJ; Dan Fuxa, Scott Rigdon; Charles Hall (via Zoom); Mary Rankin; Karine Wright West

**Call to Order:** Dorothy Briggs called the meeting to order at 5:30 pm.

**Quorum:** Jamie Farnsworth declared a quorum to conduct the business of Weston County Hospital District.

**Pledge of Allegiance Invocation**

**Additions/Changes to the Agenda- none**

**LEANN KENAGY MADE THE MOTION TO APPROVE THE CONSENT AGENDA WITH AMENDMENTS, NICK JOHNSON SECONDED AND THE MOTION PASSED.**

Karen Paul, Interim Chief Human Resources Officer was introduced.

**Strategic Initiatives**

- **Financial -**
  - D & Co will be here onsite April 29, 2024
  - Audit will be presented to the Board of Trustees May or June
  - Income - see cash flow bank report 2024.
  - Since November of 2023, we have put \$2.5 million in Money Market plus it's earnings

of \$60,000.

### **Finance Committee Report -**

- Increase in overtime.
- AR days are down.
- Utilization down
- Manor at 42; Acute care 4; skilled 2
- Self-pay continues to rise.

- **Quality**

- **Medical Staff Credentialing-** None

- **Medical Staff Report -**

- Pharmacy is keeping ahead of backorders.
- A couple of formulary medications were discussed.
- The amount of antivenom on hand was increased.
- Waive testing for strep throat at the clinic due to not having the proper machinery.
- LTC had a census of 38 with a couple of new admits.
- Allison Farella starts in Home Health in June. In the meantime, Carmen Allison is filling in.
- There was discussion on a couple of items for the Trauma Survey coming in May.

- **Quality Report**

- 25 incidents in March.
- 1009 patient satisfaction surveys were sent out, with a 14.75% return rate. An error report discovered urgent care patients did not receive a survey. The clinic's return rate was at 18.06%.
- For temporary staff, currently there are 6 C.N.As in LTC and 1 RN in Acute Care, we will be losing 2 C.N.A.s in the LTC and gaining 1.
- Daisy & Petal launch party May 6 at 2pm. Maintenance hung all the nomination boxes around the facility. Nominations are being received already.
- In LTC, there were 5 transfers to the ER 3 ~~went over and~~ returned to the Manor, 2 were transferred for a higher level of care.
- No patients on coagulation medications
- Opioid Stewardship - had one issue on an update on a new resident, it has been fixed.
- Safety concerns with residents on when to use the sit to stand lift was discussed.
- Infection Control did education on care to help prevent UTIs. Antibiotic usage facility wide is down.
- ED times increase of wait time from arrival to transfer. The providers are

deciding quicker if the patient needs to transfer but the acceptance from the transfer to facility is up.

- HH med requirements look good as does the C.N.A. oversight.
- Pharmacy has been working on the pharmacy interface with the LTC Point Click Care software to start the scanning capability of the medications. This will add an extra level of resident safety.
- Talyst machine is at end of life and seeing many errors. It needs to be watched right now.
- HR payroll errors, corrected in a timely manner. Employee files are being checked to make sure everything is up to date.
- Quality Award from Yellowstone this year. A presentation will be done in June.

## **OLD BUSINESS**

- **Radiology Update**

- Moving along with the X-ray room project.
- Week of May 6 a 2-day deinstall.
- Use portable when the room is down.
- June 6, 2024, is the tentative delivery date. We do have time if we need to extend it to make the goal of the room being finished before August.
- Ron is on top of the flooring, we did not hear back from the local company, so we are going with a company from Gillette.

- **New Medical Staff Update -**

- 4 Specialist from Cambell County
- Dan Fuxa & Scott Rigdon rural health pain management goal to work with rural hospitals to serve patients with non-surgical options. It can be hard for pain management patients to travel to get appropriate treatment. They consult on every piece from equipment to how we manage patients and work with the referring providers. There isn't anything we they don't do for pain management. Dan lives in Spearfish and is an ~~Anesthesiologist~~ Nurse Anesthetist who has been working there for 10 years and has been training with Scott since 2021. He enjoys working with pain management and is transitioning out of traditional anesthesia care. Dan would be the one here on a regular basis and Scott will cover when needed. Full spectrum of care - referral, procedure, and aftercare. **WCHD Election Canvas**

### **Board Update**

**NICK J~~POHNSON~~ JOHNSON MADE A MOTION TO APPROVE ANN SLAGLE ON THE CANVAS BOARD IN STEAD OF NICK JOHNSON, as he will be away, JAMIE FARNSWORTH SECONDED. MOTION PASSED.**

- **Social Media Policy**

- It was sent out to all employees; many have reviewed. HR will be tracking to make sure we have 100% returned.

- **Public Records Policy**

**JAMIE FARNSWORTH MADE THE MOTION TO ACCEPT THE PUBLIC RECORDS POLICY SECOND LEANN KENAGY. THE MOTION PASSED.**

**OTHER REPORTS**

**A. GOVERNANCE -**

- Worked on orientation packets.

**B. FOUNDATION -** They met in March but did not have a quorum so they could not make a decision. They stated they no longer support buying equipment for the facility and would only be doing scholarships. They will meet when they need to approve scholarships. The auditors will continue with the Foundation audit along with the facility audit as they have done in the past.

**C. PRESIDENT COMMUNICATION -**

- I found the decision of the Foundation Board not to support the purchase of a wheelchair disappointing. I think it needs to be addressed after the election to discuss their focus going forward.
- Board orientation packet - put together for convenience. If the new board doesn't want to use it that is okay, just wanted to have something available for new board members. The Board can decide who will orientate the new board members, it was recommend the board chair with CEO, legal and compliance work with the new members. A decision was tabled.

**LEANN KENAGY MADE A MOTION TO ACCEPT THE RESOLUTION FOR WESTON COUNTY HEALTH SERVICES TO BE A TRAUMA RECEIVING FACILITY. JAMIE FARNSWORTH SECONDED AND THE MOTION PASSED.**

**LEANN KENAGY MADE THE MOTION TO GO INTO AT 5:57 PM EXECUTIVE SESSION FOR W.S.16-4-405(a)(ii) CONSIDER THE APPOINTMENT, EMPLOYMENT, RIGHT TO PRACTICE OR DISMISSAL OF A PROFESSIONAL PERSON OR EMPLOYEE; (ix) CONSIDER OR RECEIVE INFORMATION CLASSIFIED AS**

**CONFIDENTIAL BY LAW; (x) CONSIDER POTENTIAL TENDERING OF EMPLOYMENT AND TERMS NICK JOHNSON SECONDED AND THE MOTION CARRIED.**

**IT WAS MOVED BY LEANN KENAGY TO ADJOURN THE MEETING AND SECONDED BY JAMIE FARNSWORTH. THE MOTION WAS UNANIMOUSLY APPROVED, AND THE MEETING WAS ADJOURNED AT 6:30.**

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