

**WESTON COUNTY HOSPITAL DISTRICT
BOARD OF TRUSTEES MEETING
December 15, 2022**

Present: LeAnn Kenagy, President; Jamie Farnsworth, Secretary; Karen Drost, Treasurer; Connie James, Trustee; Nick Johnson, Trustee; Dorothy Briggs, Trustee

Also Present: Maureen Cadwell, Chief Executive Officer; Allison Gee, Lubnau Law Office (via Zoom); Piper Kim Scharf, Quality Director; Charlie Turner, Director of Human Resources; Carmen Allison, Director of Home Health (via Zoom); Angie Phillips, Director of Patient Care

Visitors: None

Call to Order: LeAnn Kenagy called the meeting to order at 6:07 pm.

Quorum: Jamie Farnsworth declared a quorum to conduct the business of Weston County Hospital District.

Visitors Comments: None

Additions/Changes to the Agenda: Under Financial add 7. Radiology Manager 8. Bank changes. Add Manor admissions under VIII. Old Business B. Under VIII. New Business B. CEO Job Description

DOROTHY BRIGGS MADE THE MOTION TO APPROVE THE CONSENT AGENDA JAMIE FARNSWORTH SECONDED AND THE MOTION CARRIED.

- **Financial**

In-patient days totaled 171 for November. Patient mix was 6% in-patient, 48% Skilled and 46% Intermediate Swing Bed. Year-To-Date in-patient days are 55% of budget and 41% of last year's volume. YTD Swing bed days are 103% of budget and are 89% of last year. YTD ER visits are 114% of budget and 110% of the prior year. YTD Lab Procedures are 126% of budget and 91% of last year. YTD Radiology Exams are 104% of budget and 87% of last year. YTD PT visits are 109% of budget and 106% of last year. YTD OT visits were 82% of budget and 108% of last year. YTD Home Health Visits were 103% of budget and 97% of last year. YTD Manor Days were 87% of budget and 95% of last year. On the Income Statement operating Income was a loss of \$196,529 for the month and a loss of \$1,373,117 for the year. Depreciation expense year to date was \$563,859. ○ YTD-Operating EBIDA-(\$809,258). Net Income was negative for November \$1,396. YTD was a negative, \$693,271. ○ YTD-Total EIBDA (\$129,412) On the Balance Sheet accounts Receivable decreased from last month, \$39,881 and is lower than this time last year by \$727,357. This month we experienced an increased cash flow of \$84,382. The

increase in cash flow contributed to the following: AR decreasing and AR Other decreasing. Acute and Swing Bed days 171. Days in A/R decreased from prior month to 63.27. During the month of November, the Retail Pharmacy filled 4,649 scripts and was an increase of 82 from last month. Operating Revenue decreased this month compared to the prior month's total. Retail Pharmacy revenue was \$355,354 for the month and budgeted for \$355,233 this month. Operating Income for the month was a loss of \$15,271 and YTD income was a gain of \$130,099.

Maureen updated the board on the ARPA Grants that were approved. We will be receiving grants for the Newcastle Clinic upgrade, Upton Clinic upgrade, NH HVAC system upgrade and the Oxygen capacity upgrade for the hospital.

Maureen also updated the board on the FEMA grant that was submitted in the amount of \$251,308.93.

CONNIE JAMES MADE THE MOTION TO ACCEPT INTAACT WITH HUMAN RESOURCES AND PAYROLL WITH TRYING TO DECREASE THE IMPLEMENTATION COSTS. MOTION DIED.

DOROTHY BRIGGS MADE THE MOTION TO ACCEPT CYBER SECURITY REQUIREMENT NEEDS OPTION NUMBER TWO NICK JOHNSON SECONDED AND THE MOTION PASSED WITH ONE NAY.

KAREN DROST MADE THE MOTION TO APPROVE RADIOLOGY MANAGER JAMIE FARNSWORTH SECONDED AND THE MOTION PASSED.

JAMIE FARNSWORTH MADE THE MOTION TO ACCEPT THE PROPOSED BANK CHANGES CONNIE JAMES SECONDED AND THE MOTION CARRIED.

Quality

- 1. Medical Staff Credentialing – None**
- 1. Medical Staff Report –** Changes were made to the concussion protocol and the forms were updated so the school coaches and nurse are better informed of the capability the student can come back at. The providers learned Pediatric Vapotherm technology for treating respiratory distress is available here.
- 2. Quality Report -** ActionCue incidents, temporary staff were discussed during the Quality Committee meeting. Surveys were reviewed.

Board Education topics were reviewed for the upcoming months with the CAH Annual Review in January, Medicare Cost Report in February, and Yellowstone in March.

Alison Gee reviewed the Weston County Hospital District Bylaw Proposed Revision. The board will revisit at the January meeting and if approved the changes for the meeting times can begin in February.

CONNIE JAMES MADE THE MOTION TO GO INTO EXECUTIVE SESSION AT 8:00 PM FOR PERSONNEL JAMIE FARNSWORTH SECONDED AND THE MOTION CARRIED.

CONNIE JAMES MADE A MOTION TO ADJOURN AT 8:15 PM JAMIE FARNSWORTH SECONDED AND MOTION PASSED.

LeAnn Kenagy, President

Jamie Farnsworth, Secretary