

**WESTON COUNTY HOSPITAL DISTRICT
BOARD OF TRUSTEES MEETING
September 15, 2022**

Present: LeAnn Kenagy, President; Karen Drost, Treasurer; Jamie Farnsworth, Secretary; Ann Slagle, Trustee; Dorothy Briggs, Trustee; Connie James, Trustee

Also Present: Maureen Cadwell, Chief Executive Officer; Nick Norris, Lubnau Law Office; Piper Allard, Chief Operating Officer; Kim Scharf, Quality Director; Charlie Turner, Director of Human Resources (via Zoom); Carmen Allison, Director of Home Health (via Zoom); Denice Piscioti, Executive Assistant.

Visitors: Two

Call to Order: LeAnn Kenagy called the meeting to order at 6:00 pm.

Quorum: Jamie Farnsworth declared a quorum to conduct the business of Weston County Hospital District.

Visitors Comments: None

Additions/Changes to the Agenda:

KAREN DROST MADE THE MOTION TO APPROVE THE CONSENT AGENDA WITH ADDITIONS OF WHA CONVENTION REPORT AND AWARD COMMITTEE, DOROTHY BRIGGS SECONDED AND THE MOTION CARRIED.

Financial –

In-patient days totaled 109 for the month. Patient mix was 24% in-patient, 56% Skilled and 20% Intermediate Swing Bed. YTD In-patient days are 54% of budget and 63% of last year's volume. YTD Swing bed days are 77% of budget and are 62% of last year. YTD ER visits are 123% of budget and 118% of the prior year. YTD Lab Procedures are 139.1% of budget and 113.6% of last year. YTD Radiology Exams are 99.6% of budget and 74.9% of last year. YTD PT visits are 104% of budget and 101% of last year. YTD OT visits were 45% of budget and 144% of last year. YTD Home Health Visits are 111% of budget and 100% of last year. YTD Manor Days are 96% of budget and 100% of last year. Operating Income was a loss of \$425,939 for the month and a loss of \$817,039 for the year. Depreciation expense year to date was \$236,197 and Operating EBIDA is (\$569,728). Net Income was negative for August \$261,834. YTD was also negative, \$503,357 with Total EBIDA (\$256,046). Accounts Receivable decreased from last month, \$314,572 and A/R is higher than this time last year by \$30,469. This month we experienced a decrease cash flow of \$126,214. **The decrease in cash flow is mainly contributed to the Bond Sinking Fund of \$135,884.** Acute and Swing Bed days 109. Days in A/R slight decreased from prior month to 62.15. During the month, 4,702 scripts filled and was an increase of 563 from last month. Operating Revenue increased this month compared to the prior month's total. Retail Pharmacy revenue was \$375,579 for the month and budgeted for \$355,233 this month. Operating Income for the month was a loss of \$17,225 and YTD income was a gain of \$74,586.

ANN SLAGLE MADE THE MOTION TO PAY OFF THE MEDICARE ACCELERATED PAYMENT BALANCE OF \$84X, KAREN DROST SECONDED AND THE MOTION PASSED

Quality

- 1. Medical Staff Credentialing –**
CONNIE JAMES MADE THE MOTION TO APPROVE THE MEDICAL STAFF CREDENTIALING OF NEIL SHORES, CNP; REGG HAGGE, MD; PATRICK GLEASON, CNP; DOROTHY BRIGGS SECONDED AND THE MOTION CARRIED WITH ONE DISSENTING VOTE.
- 2. Medical Staff Report –** Mag citrate and IV Ativan back order for hospital use was discussed. Unknown when this will be resolved. Manor is currently experiencing COVID outbreak, admissions are on hold until outbreak is resolved, and they hire more CNAs. Home Health is seeing high acuity patients and is currently down one nurse, but an offer has been made to an RN. Discussed the medical staff re-evaluation of purchasing a high sensitivity troponin machine.
- 3. Quality Report -** ActionCue events reviewed in Quality Committee. One quality issue with MHRH sending COVID + patient back to the manor prior to calling with report. Managers are presenting action plans in **manager** weekly manager meeting. Currently seeing a decrease in transfer times although **surrounding** hospitals are still on intermittent diversion. Lab had recent CLIA survey that went well **also Pharmacy who had a vaccine audit that also went well**. Previous Manor IDR has been cleared by the state.
- 4. JAMIE FARNSWORTH MADE THE MOTION TO ACCEPT THE CONFLICT-OF-INTEREST POLICY, CONNIE JAMES SECONDED AND THE MOTION PASSED.**
- 5. COVID Vaccine Policy** information was reviewed. There was no decision on the policy or any changes.

Other Reports:

- 1. Ethics Committee –** LeAnn Kenagy and Connie James relayed the information from the committee on the Wyoming Guardianship program and the Abortion Laws in Wyoming, which is at a standstill at this time. Any regulations that may come out of the law changes may impact medications and/or other treatments for patients.
- 2. Foundation Board –** Did not meet in September.
- 3. President Communication –** LeAnn Kenagy inquired into the Retail Pharmacy and Clinic analysis. Maureen Cadwell reported that they are in process as data needed to be gathered.
- 4. Board member Comments –** Karen Drost reported that at the Republican Party meeting they shared information from the board. It was requested that all Managers and Directors Job Descriptions be presented to the board. Employee Handbook concerns will be turned over to the Quality Committee. Board Authority is for the entity and is responsible to the voters as they are an elected board. Marketing ideas need to be brought forward.
- 5. WHA/LAW Convention Report –** Maureen Cadwell, Piper Allard and Kim Scharf shared information received at the convention.

6. Award Committee – Connie James and Ann Slagle were selected for this committee.

CONNIE JAMES MADE THE MOTION TO GO INTO EXECUTIVE SESSION AT 7:50 PM FOR PERSONNEL AND QUALITY, ANN SLAGLE SECONDED AND THE MOTION CARRIED.

CONNIE JAMES MADE A MOTION TO ADJOURN THE MEETING AT 8:45 PM, JAMIE FARNSWORTH SECONDED AND MOTION PASSED.

LeAnn Kenagy, President

Jamie Farnsworth, Secretary