

WESTON COUNTY HEALTH SERVICES
BOARD OF TRUSTEES MEETING
February 20, 2020

Present: Connie James, Chairman; LeAnn Kenagy, Treasurer; Jeff Virchow, Trustee; Ashley Tupper, Trustee; Lanny Reimer, Trustee; Mike Ratigan, Trustee

Also Present: Maureen Cadwell, Chief Executive Officer; Jim Peck, Attorney; JoAnn Farnsworth, Quality Director; Kelly Page, In Home Services Manager; Allison Farella, Long Term Care Director; Meredith Tolley, Activities Manager; Denice Piscioti, Executive Assistant

Visitors: Alexis Barker, NLJ; Tony Barton, Weston County Commissioner

Call to Order: Connie James called the meeting to order at 6:00 pm.

Quorum: LeAnn Kenagy declared a quorum to conduct the business of Weston County Health Services.

Visitors Comments: None

Additions/Changes to the Agenda: Add Land Acquisition after consent agenda

LEANN KENAGY MADE THE MOTION TO ACCEPT THE CONSENT AGENDA JEFF VIRCHOW SECONDED AND THE MOTION CARRIED.

Land Acquisition – Attorney Jim Peck explained the property the hospital is on and the vacant lots was conveyed to Weston County in 1999 by the Weston County Manor’s Joint Powers Board. It began with the property being foreclosed on and a Sheriff’s Deed was issued on it. Not long after that the Wyoming Industrial Development Corporation. They conveyed it to Weston County Health Care who gave a mortgage of the property back to the Wyoming Industrial Development Corporation. The later party constructed a nursing home on this property back in the 1970’s. The company had a hard time taking care of it so Weston County Health Care Incorporated then conveyed it the Weston County Manor Joint Powers Board. In 1975, they conveyed the property to the Wyoming Farm Loan Board and they in 1977 they conveyed it back to the Weston Manor Joint Powers Board. At that same time in 1977 they received a conveyance of the property where the road is at, and the driveway. In 1983 the Weston County Hospital Joint Powers Board was formed to build a new hospital. In 2005, the empty lot was conveyed from Weston County to the hospital district. The restrictive convenience is the same for both properties. The attorney explained that it states if the hospital district cannot sell or lease any of the property that has been conveyed to them for longer than a year without permission of the Weston County Commissioners.

Strategic Initiatives

- 1. Financial** – In January, in-patient days totaled 124 for the month with the patient mix being 18% in-patient, 29% skilled and 53% intermediate swing bed. Year-to-date in-patient days

were 76% of budget and 114% of last year's volume. Swing bed days are 103% of budget and 97% of last year. ER visits are 96% of budget and 98% of the prior year. Physical Therapy visits are 123% of budget and 142% of last year. Occupational Therapy visits were 312 for the month which is up 40 from December. The net income was negative with a net loss of \$47,500 recorded for January with a YTD gain of \$282,670. There is a positive cash flow of \$185,370 due to the tax revenue.

JEFF VIRCHOW MADE THE MOTION TO APPROVE THE RESOLUTION FOR FIRST STATE BANK AND SIGNED BY THE CHAIRPERSON LEANN KENAGY SECONDED AND THE MOTION CARRIED.

MIKE RATIGAN MADE THE MOTION TO APPROVE THE AGREEMENT WITH SHARON'S HOME HEALTH WITH THE ATTORNEY'S APPROVAL LANNY REIMER SECONDED AND THE MOTION CARRIED.

Quality

1. Medical Staff Credentialing –

JEFF VIRCHOW MADE THE MOTION TO ACCEPT THE MED STAFF CREDENTIALLING OF STEPHEN ECKRICH, MD; MICHAEL D'URSO, MD; ALEXANDER SCHABAUER, MD; WAHEED JAIJAZAI, MD; ASHLEY TUPPER SECONDED AND THE MOTION CARRIED.

2. Medical Staff Report – A face to face meeting was held with Dr. Bowen with West River Ear Nose and Throat. He had a question and answer session with the physicians. On March 5th he will begin coming here for an outpatient clinic each month. Jess Whitney, FNP is seeing patients at the Newcastle Monument Clinic.

3. Quality Report – The ER overall in this quarter had a downward trend but in the last 12 months we have seen improvements. Follow up calls are helping with communication with the patients about medications, follow up appointments, answering questions, ... Two areas where improvement was seen was – confident in the care that was received in the ER and overall satisfaction with the care that was received. Lab and X-Ray had downward trends also however we are favorable in everything just not the highest score. Cardiac Rehab had four responses. The only one that was not favorable was convenient to make appointment. Outpatient Treatment only had one response which was happy. There were positive comments on providers and nurses. Overall average for trending is going up.

4. Service Excellence – Everyone just came back from New Orleans and have passed their information on the Service Excellence Council. Kelly Page is stepping down as Program Director and Mackayleigh Shultz is taking over. Meredith Tolley is taking the Service Excellence Advisor Super Coach. The post audit call will be March 12th. We are getting ready for year three.

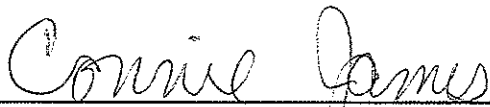
Manager's Report – Director of Long Term Care Allison Farella stated that getting permanent staff is a goal she has. During the day two floor nurses and six aids are staffed. Additionally, from 11:30 am to 10 pm additional aides are staffed to see the needs of the special care units. A 4 to 10 pm aide is staffed to help with showers and put residents to bed. One floor nurse is on

during the night shift along with 2 med aides from 6 pm to 10 pm. The waitlist is called frequently to follow up on patients to see if they are ready to come in. There is a MDS coordinator who oversees the facility and the completion of the assessments. A social worker helps with residents at the manor and swing beds at the hospital. She assists with Medicaid paperwork. Restorative is a nursing program available that helps residents maintain progress they have made during therapy. There are two aides that do this, seven days a week. There are two compliance and education nurses who focus on educating staff, complete forms in the charts and documentation in the records. They are also on hand to help the floor nurses and the DON as needed. Meredith Tolley just received her certification as a National Activities Director. The Activities department provide 6 to 10 activities daily. There are a wide variety of events from Church, Current Events, mind games, physical exercise, music, parties and outings. Seven days they are staffed 9 am to 7:30 pm. During the week along with Meredith there are two other aides and one on the weekends. Full time staff also are required to have a Certified Nurse's Aide license. Her goal is to continue to make the Manor feel like the resident's home. They are encouraged to voice their concerns and their needs and wants such as where they would like to go and what they would like to do. The Nutritional Service Aides work seven days a week assisting the residents to and from the dining room during meal times along with helping the residents with their drinks and food. They help occupy the resident's in the special care units during busy times. We are implementing an 8-hour training for the N.S.A.s

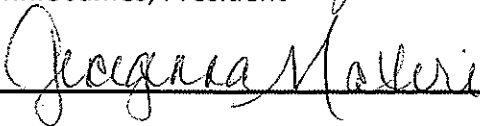
ASHLEY TUPPER MADE A MOTION TO GO INTO EXECUTIVE SESSION AT 8:02 PM FOR QUALITY LANNY REIMER SECONDED AND THE MOTION PASSED.

Question was posed on what we would do for advertising of the Mill Levy. Maureen relayed that we work with the Foundation and they typically set aside an amount for the advertising that included brochures, newspaper ads, etc. for the Mill Levy vote that will be in November.

LEANN KENAGY MADE A MOTION TO ADJOURN THE MEETING AT 9:02 PM, LANNY REIMER, MD, SECONDED AND THE MOTION PASSED.



Connie James, President



Georgenna Mater, Secretary

