

WESTON COUNTY HEALTH SERVICES  
BOARD OF TRUSTEES MEETING  
June 18, 2020

**Present:** Connie James, Chairman; LeAnn Kenagy, Treasurer; Jeff Virchow, Trustee; Lanny Reimer, Trustee; Mike Ratigan, Trustee, Lisa Foster, Trustee

**Also Present:** Maureen Cadwell, Chief Executive Officer; Thomas Worsley Jim Peck, Attorney; Charlie Turner, Director of Human Resources, Piper Allard, Director of Patient Services; Allison Farella, Director of Long-Term Care; Carmen Allison, Director of Home Health; Sandy Dixon, Business Office Manager; Denice Piscioti, Executive Assistant

**Visitors:** Richard Hillhouse, Newcastle Citizen

**Call to Order:** Connie James called the meeting to order at 6:00 pm.

**Quorum:** LeAnn Kenagy declared a quorum to conduct the business of Weston County Hospital District.

**Visitors Comments:** Richard Hillhouse spoke about concerns on a hospital bill from March.

**Additions/Changes to the Agenda:** In Strategic Initiatives and Financial add 8. Weston County School District #1 PT & OT. Also, under Other Reports add C. Pricing, and D. Plaque Recognition

**MIKE RATIGAN MADE THE MOTION TO ACCEPT THE CONSENT AGENDA LEANN KENAGY SECONDED AND THE MOTION CARRIED.**

**Strategic Initiatives**

**Financial** - In-patient days totaled 141 for the month and the patient mix was 21% in-patient, 79% Skilled and 0% Intermediate Swing Bed. Year-To-Date in-patient days are 85% of budget and 94% of last year's volume. Swing bed days are 82% of budget and are 81% of last year. ER visits are 90% of budget and 91% of the prior year. PT visits are 110% of budget and 110% of last year. OT visits were 223 for the month, up 67 from the prior month. The Net Income was positive in the current month with a net income of \$326,545 recorded for the month. YTD is a gain of \$991,377. Accounts Receivable is higher than last month and comparable than this time last year. Cash Flow Statement, this month the facility experienced a positive cash flow of \$5,073,937. During the month, 3837 scripts filled. Decrease of 107 from last month. Revenue for the month decreased compared to the prior month's total. Retail Pharmacy revenue was \$267,178 for the month.

**JEFF VIRCHOW MADE THE MOTION TO PAY BRING THE MANAGERS PAY BACK TO WHERE IT WAS WITH RETRO PAY TO WHEN IT WAS REDUCED, ESTIMATED COST OF \$26,000, LANNY REIMER SECONDED AND THE MOTION CARRIED.**

**MIKE RATIGAN MADE MOTION TO APPROVE MOVING FORWARD WITH ALL THREE PROJECTS TO SUBMIT FOR SLIB GRANTS LEANN KENAGY SECONDED AND THE MOTION CARRIED.**

**MIKE RATIGAN MADE A MOTION TO APPROVE THE FY2020-2021 BUDGET JEFF VIRCHOW SECONDED AND THE MOTION CARRIED.**

**LEANN MADE A MOTION TO NOT PURSUE THE CONTRACT TO REMODEL THE BASEMENT FOR HOME HEALTH, JEFF VIRCHOW SECONDED AND THE MOTION CARRIED.**

**MIKE RATIGAN MADE THE MOTION TO APPROVE THE \$22,223.41 FOR CAMERA UPGRADES, JEFF VIRCHOW SECONDED AND THE MOTION CARRIED.**

**LISA FOSTER MADE THE MOTION TO UPGRADE THE SERVERS WITH EIDE BAILLY FOR \$48,310.00, JEFF VIRCHOW SECONDED AND THE MOTION CARRIED.**

**LEANN MADE THE MOTION TO ACCEPT THE STANLEY PROPOSAL FOR A TEMPERATURE MONITORING SYSTEM OF \$7,480.00, LISA FOSTER SECONDED AND THE MOTION CARRIED.**

**LEANN KENAGY MADE THE MOTION TO ACCEPT THE LUBNAU LAW AGREEMENT, LANNY REIMER SECONDED AND THE MOTION CARRIED.**

**LEANN KENAGY MOTION TO ACCEPT THE WESTON COUNTY SCHOOL DISTRICT #1 AGREEMENT FOR PHYSICAL THERAPY AND OCCUPATIONAL THERAPY, LISA FOSTER SECONDED AND THE MOTION CARRIED.**

#### **Quality**

- 1. Medical Staff Credentialing** – None
- 2. Medical Staff Report** – No report due to no meeting in June.
- 3. Quality Report** – HCHAP survey (look a results) willingness to recommend right in the middle not yes or no. Take data back and use to improve.
- 4. Service Excellence** – New employee workshop resumed this week. Mini sessions with CLS and staff via zoom. Recommendations and report will be received soon. Then a decision will be made to continue with third year now or wait.
- 5. WBI Tele-Assessment Agreement** – Assessment no charge. Enhances what we are getting over the phone. It will help with face to face. 24-hour availability. Provider has final say.

**LEANN KENAGY MADE THE MOTION TO ACCEPT THE WBI TELE-ASSESSMENT AGREEMENT LANNY REIMER SECONDED AND THE MOTION CARRIED.**

**Manager Report** – Sandy Dixon, Business Office Manager introduced her staff via pictures with job describing. She also described the life of an out-patient account.

**LEANN KENAGY MADE THE MOTION TO APPROVE THE CHARGE MASTER REVIEW AND PRICING, LISA FOSTER SECONDED AND THE MOTION PASSED.**

LEANN MADE THE MOTION TO GO INTO EXECUTIVE SESSION, LANNY SECONDED AND THE MOTION PASSED.

JEFF VIRCHOW MADE A MOTION TO ADJOURN AT 9:31 PM, LISA FOSTER SECONDED AND MOTION CARRIED.

*Connie James*

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Connie James, President

*Georgenna Materì*

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Georgenna Materì, Secretary

