

WESTON COUNTY HEALTH SERVICES  
BOARD OF TRUSTEES MEETING  
November 19, 2020

**Present:** Connie James, Chairman; LeAnn Kenagy, Treasurer; Lanny Reimer, Trustee; Mike Ratigan, Trustee (via Zoom), Lisa Foster, Trustee (via Zoom); Jeff Virchow, Trustee (via Zoom)

**Also Present:** Maureen Cadwell, Chief Executive Officer(via Zoom); Thomas Worsley, Hills Market President; Allison Gee, Lubnau Law Office; Charlie Turner, Director of Human Resources, JoAnn Farnsworth, Quality Director; Piper Allard, Director of Patient Services; Carmen Allison, Home Health Director; Patrick Gleason, CNP; Denice Pisciotti, Executive Assistant

**Visitors:** Alexis Barker, News Letter Journal; Jody Shields, Align Community Health Needs Assessment

**Call to Order:** Connie James called the meeting to order at 6:07 pm.

**Quorum:** LeAnn Kenagy declared a quorum to conduct the business of Weston County Health Services.

**Visitors Comments:** Jody Shields from Align contracted to coordinate the assessment reviewed the results.

**Additions/Changes to the Agenda:** None

**LEANN KENAGY MADE THE MOTION TO ACCEPT THE CONSENT AGENDA MIKE RATIGAN SECONDED AND THE MOTION CARRIED.**

**Financial** – In-patient days were 209 for the month of October. The patient mix was 12% in-patient, 68% Skilled and 20% Intermediate Swing Bed. Year-to-Date Inpatient days were reported to be 120% of budget and 182% of last year's volume. Swing bed days are 74% of budget and 73% of last year. The Emergency Room visits are 86% of budget and 116% of the prior year. Physical Therapy visits are 83% of budget and 152% of the last year. Occupational Therapy visits were 137% of budget and 157% of last year. The operating income was a gain of \$50,736 for the month and a loss of \$208,490 for the year. Depreciation expense year-to-date was \$498,141. There was a positive net income for October of \$207,566. The YTD was also positive at \$412,178. Accounts Receivable increased slightly from last month at \$383,039. However, Accounts Receivable is lower than this time last year by \$101,568. There was a decrease in cash flow of \$677,232. Acute and Swing Bed days are 209, days in A/R increased from September to 75.91 In October, 4,267 scripts were filled, which is a 209 increase from last month. The Operating Revenue increased slightly this month. The Retail Pharmacy revenue was \$288,410 for the month and budgeted for \$216,696. The operating income for the Work was a loss of \$17,270 and YTD income was a loss of \$21,064.

**JEFF VIRCHOW MADE A MOTION TO APPROVE \$2.00 AN HOUR HAZARD PAY FOR ALL STAFF WHO HAVE WORKED FROM SEPTEMBER 21, 2020 THROUGH THE END OF NOVEMBER LISA FOSTER SECONDED AND THE MOTION CARRIED.**

**LEANN KENAGY MADE A MOTION TO APPROVE THE SLIB GRANT RESOLUTION LISA FOSTER SECONDED AND THE MOTION CARRIED.**

**LEANN KENAGY MADE THE MOTION TO APPROVE THE AGREEMENT WITH FIRST STATE BANK MIKE RATIGAN SECONDED AND THE MOTION CARRIED.**

**LEANN KENAGY MADE THE MOTION TO CONTINUE ANOTHER YEAR WITH MONTANA HEALTH LISA FOSTER SECONDED AND THE MOTION CARRIED.**

**LANNY REIMER MADE A MOTION TO SPLIT THE HEALTH INSURANCE INCREASE LEANN KENAGY SECONDED AND THE MOTION CARRIED.**

**LISA FOSTER MADE THE MOTION TO APPROVE THE PURCHASE OF ONE XENEX STERILIZER LEANN KENAGY SECONDED AND THE MOTION CARRIED.**

**LISA FOSTER MADE THE MOTION TO PURCHASE THE CARESTREAM PORTABLE XRAY MACHINE MIKE RATIGAN SECONDED AND THE MOTION PASSED.**

#### **Quality**

##### **1. Medical Staff Credentialing**

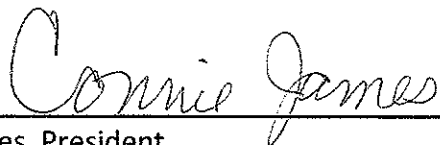
**LANNY REIMER MADE THE MOTION TO ACCEPT THE CREDENTIALLING OF MONJARI GILLIAN, MD; SHANNON L. ST. CLAIR, MD; JAKE VRODOJAK MD, REGG HAGGE, MD; JESSICA WHITNEY, FNP; WILLIAM ZAVITZ, MD; JANELL RUBELT, APRN; SUSAN ELIASON, MD; LEANN KENAGY SECONDED AND THE MOTION CARRIED.**

- 2. Medical Staff Report – The radiology tech completed mammography training. Staff out due to COVID.**
- 3. Quality Report – Just received the survey report from the new company, the questions are the same as the previous company.**
- 4. Service Excellence – We did have service excellence trainings which were well attended. Small group discussions were appreciated.**
- 5. Grievance and Harassment Policy –**

**LANNY REIMER MOVED TO ACCEPT THE GRIEVANCE POLICY LISA FOSTER SECONDED AND THE MOTION CARRIED.**

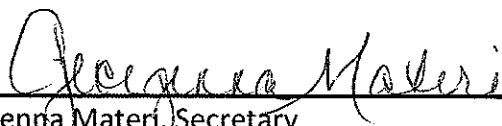
**LEANN KENAGY MADE THE MOTION TO GO INTO EXECUTIVE SESSION FOR QUALITY AND ATTORNEY CLIENT PRIVILEGE AT 8:35 PM LISA FOSTER SECONDED AND THE MOTION CARRIED.**

LEANN KENAGY MADE A MOTION TO ADJOURN AT 9:00 PM, LANNY REIMBER, MD,  
SECONDED AND MOTION PASSED.

Handwritten signature of Connie James in cursive script.

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Connie James, President

Handwritten signature of Georgenna Materi in cursive script.

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Georgenna Materi, Secretary