

WESTON COUNTY HEALTH SERVICES  
BOARD OF TRUSTEES MEETING  
April 19, 2018

**Present:** Jimmy Long, President of the Board; Georgenna Materi, Secretary; Barry Peterson, Treasurer; Travis Cochran, Trustee; Connie James, Trustee

**Also Present:** Maureen Cadwell, CEO; Thomas Worsley, Regional Health Interim Spearfish Market President; Jim Peck, Attorney; Piper Allard, Director of Patient Services; JoAnn Farnsworth, Quality Director; Daniela Gerard, MD; Diane Palu-McArthur; Denice Piscioti, Executive Assistant

**Visitors:** N/A

**Call to Order:** Jimmy Long called the meeting to order at 6:03 pm.

**Quorum:** Georgenna Materi declared a quorum was present to conduct the business of Weston County Health Services.

**BARRY PETERSON MADE A MOTION TO GO INTO EXECUTIVE SESSION FOR PERSONEL AT 6:04 PM, GEORGENNA MATERI SECONDED AND THE MOTION PASSED.**

At 6:12 PM the Board of Trustees came out of Executive Session.

**Visitors Comments:** N/A

**Additions/Changes to the Agenda:** Addition under IV 5. Promissory note, VII a. phone call with Dr. Regg Hagge

**BARRY PETERSON MADE THE MOTION TO APPROVE THE CONSENT AGENDA TRAVIS COCHRAN SECONDED AND THE MOTION CARRIED.**

**Strategic Initiatives**

- **Financial** – The hospital has been busy with in-patient days totaling 237 for March with the patient mix 20% intermediate swing bed, 71% skilled swing bed and 9% in-patient. YTD in-patient days are 100% of budget and 111% of last year's volume. Swing bed days are 84% of budget and 98% of last year. ER is 93% of budget and 103% of the prior year. PT visits are 87% of budget and 111% of last year. OT visits were 242 for the month which is up 73 from the prior month. The net income was negative at \$126,009 for the month. Account Receivable increased during the month due to volume and the business office being short staffed. In March there was a negative cash flow of \$484,852 which included the Epic signing fee and the Custom Learning program. Retail had 1950 scripts filled with revenue at \$144,849.

**TRAVIS COCHRAN MADE THE MOTION TO APPROVE THE CONSTRUCTION PAY APPLICATION #30 TO SCULL OF \$336,278.83 GEORGENNA MATERI SECONDED AND THE MOTION CARRIED.**

**TRAVIS COCHRAN MADE THE MOTION TO APPROVE TO UTILIZE THE \$60,000 DONATION FOR A SMALLER HANDICAP ACCESSIBLE VAN GEORGENNA MATERI SECONDED AND THE MOTION CARRIED.**

**CONNIE JAMES MADE THE MOTION TO APPROVE THE CORNERSTONE CONTRACT WITH NEGOTIATION ON THE INDEMNITY AND THE ORIGINAL OPTION TRAVIS COCHRAN SECONDED AND THE MOTION CARRIED.**

**GEORGENNA MATERI MADE THE MOTION TO APPROVE THE MEDITECH CONTRACT BARRY PETERSON SECONDED AND THE MOTION CARRIED.**

**BARRY PETERSON MADE THE MOTION OF ACCEPTING THE PROMISSORY NOT OF \$50,000 FOR RETAINAGE OF REGG HAGGE, MD FOR FIVE YEARS GEORGENNA MATERI SECONDED AND THE MOTION CARRIED.**

**BARRY PETERSON MADE THE MOTION TO ACCEPT THE MEDICAL V-RAD CREDENTIALING OF CRISTINA CAVAZOS, MD AND ANN TRAN, MD CONNIE JAMES SECONDED THE MOTION AND THE MOTION CARRIED.**

1. **Medical Staff Report** – The Long Term Care Director, Diane Palu-McArthur and Medical Director Michael Jording, MD shared the results of the Manor’s recent state survey. Sleep Studies was also discussed including the sleep study lab technician’s getting more training and accommodating patient’s schedules. Another topic was insuring Vrad reports were being placed in the medical records since care decisions are based on them.
2. **Quality Report** – Patient Satisfaction Survey results were discussed. Quality Director JoAnn Farnsworth stated the overall rating and willingness to recommend scores showed a sizeable gap between WCHS top box and the National top box score. The Custom Learning Systems goal is to increase the overall rating of the hospital and the willingness to recommend the facility. The program focuses on patient engagement and employee engagement. There are 12 categories and there will be an individual champion for each category. On the Outpatient survey, Emergency Room wait times were the biggest challenge. Excellent ratings were given on the cleanliness in the ER. Lab had their strongest return on preform efficiently. Overall Lab and Radiology scores were quite good. Radiology revealed concerns on comfort but there were no comments on what they were referring to. Outpatient services had perfect scores on friendly and courteous. Rehab services had a 100% scores. HCAHP return rates were at 43% which is great compared to the 30% to 35% expectation. Home Health, Lab and X-Ray had good returns on their surveys.

**Building Project** – The building project is paid for however there are some minor things that need to be completed. Taft Street and the parking areas still need to be complete along with replacing concrete in the sidewalk up.

**EMR** – Maureen and Piper had a discussion with Billings Clinic and they are going to work with WCHS in the transition to Epic especially with the Lawson migrate to ERP.

**Retail Pharmacy** – The pharmacists are still hearing from customers they could get their prescriptions filled at Weston County Pharmacy.

**CONNIE JAMES MADE A MOTION TO GO INTO EXECUTIVE SESSION FOR QUALITY AND PERSONNEL AT 6:53 PM, TRAVIS COCHRAN SECONDED AND THE MOTION PASSED.**

**CONNIE JAMES MADE A MOTION TO ADJOURN THE MEETING AT 7:50 PM, GEORGENNA MATERI SECONDED AND THE MOTION PASSED.**

**Approved by the Board of Trustees May 24, 2018**

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Jimmy Long, President

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Georgenna Materi, Secretary