

WESTON COUNTY HEALTH SERVICES
BOARD OF TRUSTEES MEETING
August 17, 2017

Present: Jimmy Long, President of the Board; Georgenna Materi, Secretary; Barry Peterson, Treasurer; Travis Cochran, Trustee; Connie James, Trustee

Also Present: Maureen Cadwell, CEO; Jim Peck, Attorney; :Larry Vietz, Regional Health Spearfish Market President; Lynn Moller, CFO; JoAnn Farnsworth, Quality Director; Vickie Heinrich, Long Term Care Quality Education Nurse; Julie Sindlinger, Director of Human Resources; Denice Piscioti, Executive Assistant

Visitors: Alexis Barker, News Letter Journal; Linda Zeimet

Call to Order: Jimmy Long called the meeting to order at 6:00 pm.

Quorum: Georgenna Materi declared a quorum was present to conduct the business of Weston County Health Services.

Visitors Comments: Linda Zeimet, a family member of a Weston County Manor Resident asked Maureen Cadwell to read a letter she wrote to the board about things that needed to be addressed. Several residents have been asked to eat in a separate dining room which the letter stated made them feel cut off from the rest of the residents eating in the main dining room. Her mother was able to communicate with the help of her family advocate that she didn't want to eat in the separate dining room. Other residents didn't have someone to voice their opinion for them which is one reason she wrote a letter. Another point that was made in the letter was that staff feel harassed by "higher up" staff members. Nurses, aids, housekeepers and others spoke to her asking for someone to stand up for them because they are afraid to speak up in fear of their jobs. The letter stated she had meet with Diane, JoAnn and Maureen but feel that no satisfactory progress was made and hopes something can be done. Maureen replied that the meeting was just the day before and a discussion was held with the team and for several reasons including staffing the decision was made to move all the residents back to the main dining room. Several board members thanked her coming forward and speaking to the board.

Additions/Changes to the Agenda: None

WITH NO DISCUSSION THE MOTION CARRIED.

Strategic Initiatives

- **Financial** – It was a slow start to the fiscal year with only 188 In-patient days for July. The slow tendency was seen across the board in most of the departments. The normal monthly expenses contributed to a net loss of \$354,573 for the month. The cash flow was a negative of \$161,186. Even Retail Pharmacy had a lower amount of prescriptions

filled and the revenue was also down from the previous month. On the Dash Measures report, the cash on hand was down slightly. The measure for FTE was down but the measure the debt to equity was down because a payment was made on a lease for X-Ray equipment.

BARRY PETERSON MADE THE MOTION TO APPROVE PAYING THE CONSTRUCTION PAY APPLICATION #22 TO SCULL OF \$160,936.29 GEORGENNA MATERI SECONDED AND THE MOTION CARRIED.

TRAVIS COCHRAN MADE THE MOTION TO PAY FOR THE TAFT STREET PROJECT UP TO \$200,000 AND FOR POSSIBLE REPAIRS TO THE STREET COMING IN AND PARKING LOT GEORGENNA MATERI SECONDED AND THE MOTION CARRIED.

Quality

Medical Staff Report – Did not meet in July but will meet in August.

Quality Report – Eight employees attended the Wyoming Quality Conference in Casper. They covered the new conditions of participation requirements for nursing homes, antibiotic stewardship, and fall prevention. The Manor received the Quality Innovation award for implementing changes in processes to help prevent falls.

Building Project – Before the meeting began, the trustees took a tour of Phase B of the construction project- the northwest corner, the south area and four manor rooms. Approval to move into the areas has not been given yet so the move in process has not begun. There was a sprinkler heads close to a beam which may need an extension and there was PVC pipe that went up through the roof that needs a collar on it for fire safety reasons. There are couples of other items that fixes had been completed and submitted to the state. They have begun the demolition process for Phase C. In addition, in the hospital there is a bit more construction that needs to be done in the basement. Because they count up the number of people who occupy the space we have to add two bathrooms downstairs. They are also going to finish the ceiling in the old kitchen. In the Manor the link will need to be completed and the three rooms and the shower room that will be made into offices.

EMR – Once a contract for Epic with Regional Health is received, the attorney will review it. There have been a few issues with Cerner since the upgrade a few months ago.

Retail Pharmacy- We are down a couple of staff members due to medical issues.

AT 6:28 PM CONNIE JAMES MADE THE MOTION TO GO INTO EXECUTIVE SESSION FOR LEGAL, AND PERSONNEL TRAVIS COCHRAN SECONDED AND MOTION PASSED.

GEORGENNA MATERİ MADE A MOTİON TO APPROVE A 15% RAİSE FOR MAUREEN CADWELL BECAUSE THERE HAS NOT BEEN A RAİSE IN 5 YEARS. BARRY PETERSON SECONDED AND MOTİON PASSED.

CONNIE JAMES MADE A MOTİON TO ADJOURN THE MEETING AT 7:30 PM, GEORGENNA MATERİ SECONDED AND MOTİON PASSED.

Approved by the Board of Trustees September 28, 2017

Jimmy Long, President
Georgenna Materi, Secretary