

WESTON COUNTY HEALTH SERVICES
BOARD OF TRUSTEES MEETING
January 18, 2018

Present: Jimmy Long, President of the Board; Georgenna Materi, Secretary; Barry Peterson, Treasurer; Travis Cochran, Trustee; Connie James, Trustee

Also Present: Maureen Cadwell, CEO; Jim Peck, Attorney; Lynn Moller, CFO; JoAnn Farnsworth, Quality Director; Diane Palu-McArthur, Long Term Care Director; Patrick Gleason, Nurse Practitioner; Denice Piscioti, Executive Assistant

Visitors:

Call to Order: Jimmy Long called the meeting to order at 6:06 pm.

Quorum: Barry Peterson declared a quorum was present to conduct the business of Weston County Health Services.

Visitors Comments: None

Additions/Changes to the Agenda: None

BARRY PETERSON MADE THE MOTION TO APPROVE THE CONSENT AGENDA GEORGENNA MATERI SECONDED AND THE MOTION CARRIED.

Strategic Initiatives

- **Financial** – In-patient days are down at 160 however there were more ER days. There was a big bump in the revenue due to issues worked out with the Veteran's Administration plus there was more nursing home revenue with beds being utilized that had not been in a while. The net income for the month was a positive \$149,093 and a positive for the year at \$115,756. The outpatient revenue was strong for December. The cash flow was down some to anticipation in November of the December's three pay rolls. Days in AR are 96.54. Retail Pharmacy filled 1851 prescriptions and the revenue was \$140,927.

BARRY PETERSON MADE THE MOTION TO APPROVE THE CASEY PETERSON YEARLY AUDIT REPORT GEORGENNA MATERI SECONDED AND THE MOTION CARRIED.

CONNIE JAMES MADE THE MOTION TO APPROVE THE CONSTRUCTION PAY APPLICATION TO SCULL OF \$24,448.91 BARRY PETERSON SECONDED AND THE MOTION CARRIED.

Quality

Medical Staff Report – The Medical Staff didn't meet in December.

Quality Report – The annual Long Term Care Survey compared to last year’s survey gave ideas for improvement. Several statements reflected how much more attractive it is and money well spent. Comments indicated there were improvements in laundry items being returned properly. Negative comments included not getting information from staff and not feeling positive about management. In 2016, 13 surveys were sent in from the nursing home and last year 38. The increased number helps give a better overall picture. Previous hospital surveys have resulted in a project to improve medication education and discharge information. Also, webinars are being held specifically on the surveys and representatives will come here in March on a grant from the office of rural health. Home Health also is doing a project to improve medication education and had 100 percent return on their surveys. The outpatient surveys were consistent with last quarter’s survey and had an average return. The retail pharmacy surveys are not sent through the vendor like the other surveys are. The manual surveys are received back with good scores all the time.

Building Project – The walls have been taken down in the construction area of the Phase C project. They have begun painting and will begin working on the flooring soon. The above ceiling inspection was completed by the Wyoming Department of Health. There were a few things for them to look into but otherwise Wyoming State Surveyor Pat Davis was satisfied with it. Their goal is to have the final state review the third week of February. They have several things to finish so if it is not that week it should be the first full week of March.

TRAVIS COCHRAN MADE THE MOTION TO APPROVE \$60,000 FOR THE BUILDING PROJECT CONTINGENCY FUND BARRY PETERSON SECONDED AND THE MOTION PASSED.

Retail Pharmacy- They have been very busy since flu season is upon us.

AT 6:31 PM BARRY PETERSON MADE THE MOTION TO GO INTO EXECUTIVE SESSION FOR THE QUALITY REPORT AND LEGAL CONNIE JAMES SECONDED AND MOTION PASSED.

TRAVIS COCHRAN MADE A MOTION TO ADJOURN THE MEETING AT 7:35 PM, GEORGENNA MATERI SECONDED AND MOTION PASSED.

Approved February 15, 2018

Jimmy Long, President

Georgenna Materi, Secretary

