

WESTON COUNTY HEALTH SERVICES  
BOARD OF TRUSTEES MEETING  
June 15, 2017

**Present:** Georgenna Materi, Secretary; Barry Peterson, Treasurer; Travis Cochran, Trustee; Connie James, Trustee.

**Also Present:** Maureen Cadwell, CEO; Kyle Richard, Regional Hills Market President; Larry Vietz, Regional Health Spearfish Market President; Lynn Moller, CFO; Jim Peck, Attorney; JoAnn Farnsworth, Quality Director; Diane Palu-McArthur, Long Term Care Director; Denice Piscioti, Executive Assistant

**Visitors:** Alexis Barker, News Letter Journal; John Neisner, Scull Construction; Jake Pehringer, Scull Construction; Casey Cuny, Scull Construction; Mike Glassing, CTA; Roger Wheat, CTA

**Call to Order:** Georgenna Materi called the meeting to order at 6:00 pm.

**Quorum:** Barry Peterson declared a quorum was present to conduct the business of Weston County Health Services.

**Visitors Comments:** None

**Additions/Changes to the Agenda:** Under Finance Therapy Agreements with WCSD#1 for Physical Therapy and Occupational Therapy.

**TRAVIS COCHRAN MADE THE MOTION TO ACCEPT THE WESTON COUNTY HEALTH SERVICES CONSENT AGENDA BARRY PETERSON SECONDED AND THE MOTION CARRIED.**

**Strategic Initiatives**

- **Financial** – During the month of May, patient numbers were up slightly for the month. The net income \$405,706 which brought WCHS back in the black to \$323,567. Total patient revenue is still down \$42,000 from the amount budgeted and the district income is down \$12,000 from what was budgeted. There is a positive cash flow of \$2,098,386 because of the proceeds from the bond issue to finish the construction project. Retail Pharmacy had a good month with 2033 prescriptions filled and revenue at \$124,593.

**BARRY PETERSON MADE THE MOTION TO ACCEPT THE BUDGET FOR FY2018 TRAVIS COCHRAN SECONDED AND THE MOTION CARRIED.**

Georgenna Materi noted a special thanks to all the Managers, Lynn Moller and Maureen Cadwell for all their work on the budget.

**TRAVIS COCHRAN MADE THE MOTION TO APPROVE PAYING THE CONSTRUCTION PAY APPLICATION TO SCULL OF \$193,826.96 BARRY PETERSON SECONDED AND THE MOTION CARRIED.**

**BARRY PETERSON MADE THE MOTION TO APPROVE THE THERAPY AGREEMENTS WITH WESTON COUNTY SCHOOL DISTRICT #1 FOR THE 2017/2018 TRAVIS COCHRAN SECONDED AND THE MOTION CARRIED.**

## **Quality**

**Medical Staff Report** – The physicians didn't have any requests or concerns during the meeting for June. A new waiver of responsibility policy was introduced for patients who opt to leave against medical advice. It will be presented to the patients with the option to sign before they leave.

**Quality Report** – The top ten is being revamped. The quarter report will be next month. New projects and being developed based on survey results.

**Building Project** – A tour of the new areas will take place after the general meeting before the executive meeting. Casey Cuny stated the plan to have ceiling for the Therapy and Manor areas completed the beginning of July. The final inspection with Wyoming Department of Health hopefully will be the end of July. There are a few transitional items to do before moving from Phase B to Phase C but the plan is to move forward after July he explained. Some of the exterior work for Phase C has begun. The plan is to have the South end of the building complete by the end of July. The old CT will be removed at the end of June to make way for the new CT until to be installed at the beginning of July. The above ceiling mechanical work will be done in the CT room during that time as well. The construction budget was reviewed by the trustees.

**EMR** – Everything is the same with Billings Clinic. Maureen stated numbers are being finalized with Regional Health on the Epic. Staff was impressed with the demonstration on the Home Health portion of Epic. All three hospitals did agree to going with Epic so the price quoted should be close to what it will be.

**Retail Pharmacy**- We continue to monitor how it is going and we have had a very favorable response from people. Unfortunately, the drive-thru is not usable right now because the headsets are not working right now. They hope to have it up and running soon.

**Community Medicine Pilot** – A meeting was set up with the Newcastle Ambulance Service and the head of the Ambulance for the Wyoming Department of Health to do a pilot for Community Medicine in the Newcastle area. It is just in the talking stage, nothing is in the process of setting anything up yet. The paramedics/EMTs would get training on what they could do. The medical director as well as the medical community has to agree to it. It is a process which will begin with them collecting data to see what the impact would be on the community.

**Special District Association** – A letter was received from a few special districts in the state wanting to know if the WCHS Board of Trustees would have interest in joining an association for special districts. This came about because of the legislation that had been looked at earlier this year on Special Districts. We worked with the Wyoming Hospital Association to get a lot of that legislation changed. The point was made that this board has different needs than what some of the other associations have. No one was in favor of joining at this time.

**Title 25** – The next letter was on Title 25 from the Wyoming Department of Health outlining and stipulating Wyoming Mental Health as the gatekeeper for Title 25 patients. The specific guidelines were case management as well as specific levels of care.

**Board Assessments** – From the trustee training that was attended in Casper last month, there was discussion about having a board assessment. Maureen researched tools for the board for information to review.

Georgenna Materi stated a special thanks to all of the people who work at the hospital during WCHS week and recognize the employees who did extra work to make this week a success.

**AT 6:28 PM BARRY PETERSON MADE THE MOTION FOLLOWING THE TOUR OF THE NEW CONSTRUCTION AREAS TO GO INTO EXECUTIVE SESSION FOR LEGAL AND PERSONNEL REASONS CONNIE JAMES SECONDED AND THE MOTION PASSED.**

**AT 7:27 PM CONNIE JAMES MADE THE MOTION TO ADJORN THE MEETING BARRY PETERSON SECONDED AND THE MOTION PASSED.**

**Approved by the Board of Trustees July 20, 2017**

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Jimmy Long, President

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Georgenna Materi, Secretary