

WESTON COUNTY HEALTH SERVICES
BOARD OF TRUSTEES MEETING
October 19, 2017

Present: Jimmy Long, President of the Board; Barry Peterson, Treasurer; Travis Cochran, Trustee; Connie James, Trustee

Also Present: Maureen Cadwell, CEO; Jim Peck, Attorney; Larry Veitz, Regional Health Spearfish Market President; Lynn Moller, CFO; JoAnn Farnsworth, Quality Director; Vickie Heinrich, Long Term Care Quality Education Nurse; Julie Sindlinger, Director of Human Resources; Diane Palu-McArthur, Director of Long Term Care; Daniela Gerard, MD, Medical Director; Denice Piscioti, Executive Assistant

Visitors: Alexis Barker, News Letter Journal; Homer Hastings

Call to Order: Jimmy Long called the meeting to order at 6:00 pm.

Quorum: Barry Peterson declared a quorum was present to conduct the business of Weston County Health Services.

Visitors Comments: Homer Hastings approached the board on his own accord to speak about nurses at Weston County Manor. He has been visiting the manor for over six years. Recently two outstanding nurses have quit working at the manor and it upset him. Through the grapevine he had heard a lot of the nurses are unhappy. He wanted to express residents come first and thanked the board for listening to him.

Additions/Changes to the Agenda: Under VI.A.4 - Health Insurance increase

WITH NO DISCUSSION THE CONSENT AGENDA WAS APPROVED

Strategic Initiatives

- **Financial** – 225 in-patients for the month of September with a mix of swing bed intermediates and acute care patients. The number is up from the previous two months. In-patient days are over 100% of budget, the first time this year. In general, statistics are up with the exception of Physical Therapy. By in large it was a stronger month. There was a positive income of \$11,451 in September but still negative for the year at \$55,844. A correction from last month changed due to a discovery of prior year expenses that had been expensed in the current year which improved the position quite a bit. There was a positive cash flow in September. The cash collecting efforts have begun showing results. The amount of dollars waiting to be coded has dropped \$218,000 in the last month. Retail Pharmacy filled 1796 scripts which is lower than usual however the revenue amount was strong. The net from the retail Pharmacy – revenue minus the expenses – actually netted a positive \$4400 for the first time.

BARRY PETERSON MADE THE MOTION TO APPROVE PAYING THE CONSTRUCTION PAY APPLICATION #24 TO SCULL OF \$99,163.38 CONNIE JAMES SECONDED AND THE MOTION CARRIED.

TRAVIS COCHRAN MADE THE MOTION TO ACCEPT THE TUITION ASSISTANCE POLICY BARRY PETERSON SECONDED AND THE MOTION CARRIED.

CONNIE JAMES MADE THE MOTION TO SPLIT THE HEALTH INSURANCE INCREASE 50/50 WITH EMPLOYEES ON HEALTH INSURANCE BARRY PETERSON SECONDED AND THE MOTION CARRIED WITH ONE OPPOSED.

Quality

Medical Staff Report – Daniela Gerard, MD gave a report from the September medical staff meeting. Pharmaceutical, blood bank, radiology and the building project were discussed. Michael Jording, MD gave an updated nursing home report and regulatory issues were talked about. When there are standing orders Mindy Jennings, RN is wound care certified and began seeing patients Oct. 10th in the Outpatient Clinic.

Quality Report – JoAnn reported on the HCAHPS survey results. The medication education satisfaction scores were up from one of the bottom ranks to one of the top ranks. It is a project the hospital, home health and the pharmacy have all been working on as a team. Pain control scores also improved and there was a slight decline in physician listening skills. Because of the small number of surveys, one score can reflect in the results. New education has recently been release and the physicians will be encouraged to watch them. The construction affected the scores on quietness. The home health, nursing home and outpatient survey results were not in yet so a report on them will come later. Responses on the pharmacy surveys were all good.

Building Project – Pat Davis from the Wyoming Department of Health visited and reviewed the office space in the manor and the three restrooms in the resident rooms that are being remodeled. After he receives pictures of the finished office space he will approve it. He also walked through what is to be the physician lounge and stated the same thing it will be approved after he sees a picture of the final result. In the link the flooring was completed but a couple areas need to be fixed and once he receives those pictures that will be approved as well. An extra egress from the basement boiler room was looked at also and options were discussed for a cover or hatch and will be figured out.

EMR – We received the contract for Epic which was passed on to Jim Peck to review.

Retail Pharmacy- The drive-thru is operational again. Dr. Gerard has heard positive feedback for the pharmacy being open on Sunday.

Other Reports- Bob Bonnar from the News Letter Journal has met with us on marketing ideas. He has asked to be on the agenda for November to talk about his ideas.

AT 6:50 PM BARRY PETERSON MADE THE MOTION TO GO INTO EXECUTIVE SESSION FOR QUALITY AND PERSONNEL TRAVIS COCHRAN SECONDED AND MOTION PASSED.

TRAVIS COCHRAN MADE A MOTION TO ADJOURN THE MEETING AT 7:34 PM, BARRY PETERSON SECONDED AND MOTION PASSED.

Approved by the Board of Trustees November 16, 2017

Jimmy Long, President

Georgenna Materi, Secretary