

WESTON COUNTY HEALTH SERVICES
BOARD OF TRUSTEES MEETING
September 20, 2018

Present: Jimmy Long, President of the Board; Georgenna Materi, Secretary via telephone; Travis Cochran, Treasurer; Connie James, Trustee;

Also Present: Maureen Cadwell, CEO; Jim Peck, Attorney; Diane Palu-McArthur; Piper Allard, Director of Patient Services; Julie Sindlinger, Director of Human Resources; JoAnn Farnsworth, Quality Director; Mike Evenson, Therapy Services Manager; Denice Piscioti, Executive Assistant

Visitors: Shane Sellers, News Letter Journal

Call to Order: Jimmy Long called the meeting to order at 6:00 pm.

Quorum: Travis Cochran declared a quorum was present to conduct the business of Weston County Health Services.

Visitors Comments: N/A

Additions/Changes to the Agenda: IV under the financial - the cardiac monitoring system will be moved to next month.

CONNIE JAMES MADE THE MOTION TO APPROVE THE CONSENT AGENDA TRAVIS COCHRAN SECONDED AND THE MOTION CARRIED.

Strategic Initiatives

- **Financial** – The statistical report shows there was 45% intermediate swing bed, 48% skilled swing bed and 4% in-patient. We are ahead of our budget as well as last year's volume for the first two months of the FY. The ER numbers are up from what they were last year along with therapy's numbers. OT visits were up 75 from the prior month. A net income of \$314,409 was recorded for August. A lot of payments were made last month which included the last of the construction and EMR expenses. Days in A/R were 98 which went up due to staff being tied up with EMR switchover preparations. The Retail Pharmacy revenue was \$136,766 for the month.

TRAVIS COCHRAN MADE THE MOTION TO APPROVE CASHING A CD IF NEEDED CONNIE JAMES SECONDED AND THE MOTION CARRIED.

TRAVIS COCHRAN MADE THE MOTION TO APPROVE SCULL REQUISITION #32 FOR \$64,933.35 GEORGENNA MATERI SECONDED AND THE MOTION CARRIED.

CONNIE JAMES MADE THE MOTION TO PURCHASE A STERILIZER THROUGH GE FOR \$7,298 WITH THE ANNUAL SERVICE OF \$1,225 TRAVIS COCHRAN SECONDED AND THE MOTION CARRIED.

GEORGENNA MATERI MADE THE MOTION TO HIRE AN ATHLETIC TRAINER WITH THE CONDITION IT WILL BE REVISITED AT THE END OF THE FISCAL YEAR TO DECIDE WHETHER OR NOT TO CONTINUE THE PROGRAM CONNIE JAMES SECONDED TRAVIS COCHRAN ABSTAINED AND THE MOTION PASSED.

- **Quality**

CONNIE JAMES MADE THE MOTION TO APPROVE THE MEDICAL CREDENTIALING OF RONALD BAXTER, MD; TRAVIS COCHRAN SECONDED THE MOTION AND THE MOTION CARRIED.

- 1. Medical Staff Report** – They were given an update on the Service Excellence Initiative. Lab tests were discussed. During the nursing home report a conversation was held about WCHS looking into the Avera eLong Term Care services that are available. Dr. Lanny Reimer suggested having a joint Med Staff and WCHS Board of Trustees meeting every six months.
 - 2. Quality Report** – The quarterly report will be given in October. There has been positive feedback about the new physician.
 - 3. Service Excellence** – Training is being held off due to the Epic conversion. The first two weeks of November have been set aside for all staff to take the workshops. The Service Excellence Council and other groups continue to meet and talk about other things we can put in place. Part of it is gearing up for our awards banquet the first Saturday of November.
- **Building Project** - The back parking lot is almost complete with the guard rail being the last item needed to be finished. I have already had a lot of compliments on how nice it is. The trustees decided to put the finishing the basement rooms to a later date.
 - **EMR** – Training will continue through the second week in October. The third week before the go live appointments will be put in the Epic System to gear up for a cutover on October 20th to 21st.

GEORGENNA MATERİ MADE THE MOTION TO APPROVE THE RESOLUTION TO PROCEED WITH FIRST STATE BANK AND THE LEASE AGREEMENT CONNIE JAMES SECONDED AND THE MOTION PASSED.

TRAVIS COCHRAN MADE A MOTION TO GO INTO EXECUTIVE SESSION FOR PERSONNEL REASON AT 6:57 PM, CONNIE JAMES SECONDED AND THE MOTION PASSED.

CONNIE JAMES MADE A MOTION TO ADJOURN THE MEETING AT 7:15 PM, TRAVIS COCHRAN SECONDED AND THE MOTION PASSED.

Approved by the Board of Trustees October 18, 2018

Jimmy Long, President

Georgenna Materi, Secretary