

WESTON COUNTY HEALTH SERVICES  
BOARD OF TRUSTEES MEETING  
March 21, 2019

**Present:** Jimmy Long, President; Georgenna Materi, Secretary; Connie James, Treasurer; Jeff Virchow, Trustee

**Also Present:** Jim Peck, Attorney; JoAnn Farnsworth Quality Director; Diane Palu-McArthur, Long Term Care Director; Julie Sindlinger, Director of Human Resources; Carmen Allison, Home Health Director; Piper Allard, Director of Patient Services; Kelly Page, In-Home Services Manager; Pam Simianer, Finance Manager; Denice Piscioti, Executive Assistant

**Visitors:** Alexis Barker, NLJ

**Call to Order:** Jimmy Long called the meeting to order at 6:05 pm.

**Quorum:** Georgenna Materi declared a quorum was present to conduct the business of Weston County Health Services.

**Visitors Comments:** None

**Additions/Changes to the Agenda:** None

**GEORGENNA MATERI MADE THE MOTION TO ACCEPT THE CONSENT AGENDA WITH CHANGES CONNIE JAMES SECONDED AND THE MOTION CARRIED.**

**Strategic Initiatives**

- **Financial** – Inpatient days are going up. For February, 132% of budget for patient days and 152% of last year's volume, swing bed days are 81% of budget and 66% of last year. ER is 101% of budget and 82% of last year. OT visits were 130 for the month which is down 94 from the prior month. The net income was positive and a net income of \$10,589 recorded for the month. There was a negative cash flow of \$309,860. Retail Pharmacy is very busy and had 1,019 more prescriptions filled compared to the previous month. The revenue was \$224,867 for February.

**CONNIE JAMES MADE THE MOTION TO APPROVED THE RESOLUTION TO INCREASE THE WESTON COUNTY HEALTH SERVICES BOARD OF TRUSTEES FROM FIVE BOARD MEMBERS TO SEVEN AND TO AMEND THE BY LAWS ACCORDINGLY GEORGENNA MATERI SECONDED AND THE MOTION CARRIED.**

- **Quality**

**CONNIE JAMES MADE THE MOTION TO ACCEPT THE CREDENTIALING OF DANIELA GERARD, MD; MICHAEL CARPENTER, PAC; BRITTANY J. MEYER, MD GEORGENNA MATERI SECONDED AND THE MOTION PASSED.**

1. **Medical Staff Report** – Pharmacist Tarah Parsons gave the providers information on the Wyoming State Health Insurance Program. She uses the plan to help community members meet their needs. The need for more ultrasound coverage was discussed. Maureen confirmed the plan is to train another tech soon. They also approved the Trauma Resolution. Piper explained how aromatherapy would be used with the swing bed patients. The Lab discovered the vitamin D testing range had been labeled incorrectly. Patients who had received the test were sent results with the corrected ranges. Dr. Reimer asked for Epic to notify the physician when patients attend Wellness Wednesday screenings. Now when patients register they are asked if they want the results to go to their medical provider.
2. **Quality Report** – Maureen and JoAnn have been looking into employee surveys from several different companies. There was an MBQuip education on patient family engagement and are encouraging facilities to have a group. They suggest starting with one or two advisors from the community to sit in on facility committees and give opinions.
3. **Service Excellence** – Kelly Page along with Maureen Cadwell and Angie Phillips met with Michael Baer to discuss the second year. The decision was made to focus on accountability – both positive and negative. There are a lot of 1% improvements staff is doing daily that are not being kept track of. Now that the first year is complete and the focus will be to have the facility become one unit to make taking care of our community better without negativity. Michael did an ED report which he will go over on April 4<sup>th</sup> and an SEA meeting with him that day. There will be videos for all staff as prep for the next year to view. We would like the board to undergo the same workshops the staff do. A special training will be held for the trustees in the first part of May to include the new board members.
4. **Mammography** – They have averaged 20 each month since they started. We now have two techs trained and they are now doing mammograms five days a week until 7 pm including Saturday.

**GEORGENNA MATERI MADE A MOTION TO ADJOURN THE MEETING AT 6:52 PM JEFF VIRCHOW SECONDED AND THE MOTION PASSED.**

**Approved by the Board of Trustees April 18, 2019**

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Jimmy Long, President

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Georgenna Materi, Secretary