

WESTON COUNTY HEALTH SERVICES
BOARD OF TRUSTEES MEETING
April 18, 2019

Present: Jimmy Long, President; Georgenna Materi, Secretary; Connie James, Treasurer; Jeff Virchow, Trustee; Mike Ratigan, Trustee

Also Present: Jim Peck, Attorney; JoAnn Farnsworth Quality Director; Diane Palu-McArthur, Long Term Care Director; Julie Sindlinger, Director of Human Resources; Carmen Allison, Home Health Director; Piper Allard, Director of Patient Services; Kelly Page, In-Home Services Manager; Pam Simianer, Finance Manager; Denice Piscioti, Executive Assistant

Visitors: Alexis Barker, NLJ; Ashley Tupper, LeAnn Kenagy, Stacie Hoxie, Lisa Gagnon

Call to Order: Jimmy Long called the meeting to order at 6:00 pm.

Quorum: Georgenna Materi declared a quorum was present to conduct the business of Weston County Health Services.

Visitors Comments: None

Additions/Changes to the Agenda: None

CONNIE JAMES MADE THE MOTION TO ACCEPT THE CONSENT AGENDA GEORGENNA MATERI SECONDED AND THE MOTION CARRIED.

Stacy Hoxie presented on why she wanted to be a board member and questions were asked of her. The other applicants, Ashley Tupper and LeAnn Kenagy did not present anything further for the open positions.

GEORGENNA MATERI MADE THE MOTION TO GO INTO EXECUTIVE SESSION AT 6:12 PM JEFF VIRCHOW SECONDED AND THE MOTION CARRIED.

Executive Session ended at 6:27 pm.

GEORGENNA MATERI MADE THE MOTION TO ADD LEANN KENAGY AND ASHLEY TUPPER AS TWO BOARD MEMBERS MIKE RATIGAN SECONDED THE MOTION AND THE MOTION CARRIED.

Ashley Tupper and LeAnn Kenagy were sworn into office.

Strategic Initiatives

- **Financial** – For the month of March there were a total of 207 in-patient days with 24% in-patient, 62% skilled and 14% intermediate swing bed. YTD in-patient days are 149% of budget and 150% of last year's volume. Swing bed days are 82% of budget and 82% of last year. The ER is 101% of budget and 104% of the prior year. PT visits are 102% of budget and 101% of last year. OT visits were up 220 for the month and up 90 from the

prior month. For the month of March the net income was negative with a net loss of \$632,184. There was a positive cash flow of \$255,791. The Retail Pharmacy is again seeing significant numbers. 4,904 scripts were filled in March; which was up 954 from February. Their revenue for the month was \$285,636.

- **Quality**

MIKE RATIGAN MADE THE MOTION TO ACCEPT THE RECREDENTIALING OF DAVID PLUNKETT, MD GEORGENNA MATER SECONDED AND THE MOTION PASSED.

- 1. Medical Staff Report** – Representatives from Regional Home Health presented information and services they provide to help people stay in their homes. They do home modification and equipment to aid the patients in staying home. A representative from AMT wound care company out of Rapid City that is going to be taking care of the wound care at the Manor gave a presentation. The med staff was informed of the new Lab Manager and a new Radiology Tech will be starting soon. It is time for the annual renewal of the Antibiotic Stewardship and new projects will be starting soon.
- 2. Quality Report** – Quarter 4 of 2018 report was given. On the HCHAPS surveys there was an improvement in most categories. After the Service Excellence program was implemented only three areas did not improve. Those areas are being worked on. For the most part, the low scores have improved the most. The top box scores have fluctuated. On the Home Health Survey there was just one response. The Outpatient surveys numbered 22 this quarter. Currently, the CEO and Quality Director are looking at other companies who do surveys.
- 3. Service Excellence** – The Service Excellence Council met and voted to accept a point and cash reward system put forth by the Awards and Recognition OASIS team. For certain types of things, employees can earn points and purchase different items of various prices. This will give employees a choice of what gift they receive for WCHS week. Employees will be given the choice of points or cash. If they chose points then they will receive those for the Holiday bonus, winning awards, Anniversaries, Above and Beyond, Wellness, etc. It will allow them to accrue the points to be able to purchase larger items. Employees will make the choice by the end of the fiscal year to have points or cash given to them for the entire fiscal year. They will be given the opportunity to choose each year. We have 17 employees that have voiced interest in becoming a Service Excellence Advisor in Year II. We are excited to get that going. The SEA's from year one will become Service Excellence Ambassadors for this next year. They will help train the new SEA's and some will be on the Council and OASIS Teams. For the second year OASIS teams we are keeping two of our current teams – Awards and Recognition and On Boarding OASIS team. We are going to add

Accountability. The Council will consult with the SEA's on positive accountability and publish it in the monthly newsletter. Employees will be made aware of Do It projects, 1% Projects and HCAHPS scores.

4. **EMR** – Still glitches we are working through but Sandy talks very highly about the billing process and how track the process. We are working diligently on get our billing completed in Cerner.
5. **Mammography** – We have ACR certifications for our Mammography meaning we are all set. Both Charnel and Michelle are trained now.

CONNIE JAMES MADE A MOTION TO GO INTO EXECUTIVE SESSION AT 7:30 PM FOR QUALITY AND LEGAL MIKE RATIGAN SEONDED AND THE MOTION PASSED.

CONNIE JAMES MADE A MOTION TO ADJOURN THE MEETING AT 8:26 PM LEANN KENAGY SEONDED AND THE MOTION PASSED.

Approved by the Board of Trustees May 23, 2019

Jimmy Long, President

Georgenna Materi, Secretary