

WESTON COUNTY HEALTH SERVICES  
BOARD OF TRUSTEES MEETING  
August 20, 2020

**Present:** Connie James, Chairman; Georgenna Materi, Secretary; LeAnn Kenagy, Treasurer; Lanny Reimer, Trustee; Mike Ratigan, Trustee, Lisa Foster, Trustee; Jeff Virchow, Trustee

**Also Present:** Maureen Cadwell, Chief Executive Officer; Allison Gee, Lubnau Law Office; Charlie Turner, Director of Human Resources, JoAnn Farnsworth, Quality Director; Carmen Allison, Director of Home Health; Denice Piscioti, Executive Assistant

**Visitors:** Mike Moore, City of Newcastle Engineer

**Call to Order:** Connie James called the meeting to order at 5:55 pm.

**Quorum:** Georgenna Materi declared a quorum to conduct the business of Weston County Health Services.

**Visitors Comments:** Mike Moore, Newcastle City Engineer spoke about obtaining a water line easement. Replacing water line on Taft Street extend from driveway of house to Summit to put a hydrant. 20 feet x 140feet long – length of driveway. Will restore driveway when repaving Boyd. Grant & loan for matching portion. Hoping to begin in April 2021 and have it done by July 1, 2021. At least 24-hour notice will be given when water will need to be shutoff.

**Additions/Changes to the Agenda:** None

**GEORGENNA MATERI MADE THE MOTION TO ACCEPT THE CONSENT AGENDA LISA FOSTER SECONDED AND THE MOTION CARRIED.**

Financial – In July the in-patient revenue was low, however other revenues were good. The archival of Cerner data to be done by end of October. The business office is doing well on collecting payments. In-patient days totaled 151 for the month. Patient mix was 11% in-patient, 49% Skilled and 40% Intermediate Swing Bed. YTD in-patient days are 64% of budget and 55% of last year's volume. Swing bed days are 115% of budget and are 85% of last year. ER visits are 92% of budget and 74% of the prior year. PT visits are 73% of budget and 60% of last year. OT visits were 61% of budget and 110% of last year. Net Income was positive in the current month with a net income of \$107,098 recorded for the month. YTD gain is the same. Accounts Receivable is significantly lower than last month (\$402K) and lower than this time last year. Cash Flow Statement. This month we experienced a negative cash flow of \$41,365. During the month, 4067 scripts filled in the retail Pharmacy with a decrease of 177 from last month.

**MIKE RATIGAN MADE A MOTION TO SIGN THE RESOLUTION AUTHORIZING SUBMISSION OF A CORNOAVIRUS RELIEF GRANT APPLICATION TO THE STATE LOAN AND INVESTMENT BOARD FOR \$1,672,816.00 GEORGENNA MATERI SECONDED AND THE MOTION CARRIED.**

**JEFF MADE A MOTION TO APPROVE A STAND UP AND MAXI LIFTS FOR \$12,943.68 AND MANOR LIFTS FOR \$13,463.50 LEANN KENAGY SECONDED AND THE MOTION CARRIED.**

## **Quality**

### **1. Medical Staff Credentialing**

**GEORGENNA MATERİ MADE THE MOTION TO ACCEPT THE CREDENTIALING OF DAVID B. WHEELER, MD; RENE MOSADA, MD; OLIVER JEFFERY, MD; KRISTIN ANN KINSMAN, MD; DAVID W. FAIRBANKS, MD LANNY REIMER SECONDED AND THE MOTION CARRIED.**

**2. Medical Staff Report** – Attorney Allison Gee is working on amendment to the medical staff by laws.

**3. Quality Report** – We have improved communication scores for nurses, however provider communication scores dipped slightly. Our score for overall rating increased 26%, but our score for willingness to recommend decreased 4%. When comparing to scores from 2 years ago (when Service Excellence program began), we had scored 57 in both categories. Overall rating is currently 93 and willingness to recommend is at 69.

**4. Service Excellence** – We are still trying to figure out how this year will be. We will not be having the full-blown workshops with all the COVID-19 additional things staff needs to do right now. We will continue to do huddles and do-its.

**Employee Hiring, Personnel Committee, Grievance Policy, Exit Interviews** – We have been doing Survey monkey for exit interviews, only 3 have been completed in 2020. Because they are not doing the Human Resources Director is considering sit down with employees. A Policy that states an exit survey are offer to employees was suggested. Exit interview gives data so it can be fixed. The Grievance policy will be continued to be worked on.

**LANNY REIMER MADE THE MOTION TO TABLE THE GRIEVANCE POLICY TO NEXT MEETING FOR REVISION LISA FOSTER SECONDED AND THE MOTION CARRIED.**

**GEORGENNA MATERİ MADE THE MOTION TO GO INTO EXECUTIVE SESSION FOR QUALITY AT PM MIKE RATIGAN SECONDED AND THE MOTION CARRIED.**

**GEORGENNA MATERİ MADE A MOTION TO ADJOURN AT 7:47 PM, LISA FOSTER SECONDED AND MOTION PASSED.**

**Approved by the Board of Trustees September 17, 2020**

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Connie James, President

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Georgenna Materi, Secretary