

WESTON COUNTY HEALTH SERVICES
BOARD OF TRUSTEES MEETING
February 21, 2019

Present: Georgenna Materi, Secretary; Connie James, Treasurer; Jeff Virchow, Trustee; Jimmy Long, President of the Board via phone

Also Present: Maureen Cadwell, CEO; Thomas Worsley, Regional Health Spearfish Market President; Jim Peck, Attorney; JoAnn Farnsworth Quality Director; Diane Palu-McArthur, Long Term Care Director; Julie Sindlinger, Director of Human Resources; Carmen Allison, Home Health Director; Kelly Page, In-Home Services Manager; Angie Phillips, Infection Control/Employee Health Nurse; Denice Piscioti, Executive Assistant

Visitors: Lisa Gorgan; Vera Huber; Ashley Tupper; Mike Ratigan; Bill Lunney; LeAnn Kenagy

Call to Order: Georgenna Materi called the meeting to order at 6:00 pm.

Quorum: Georgenna Materi declared a quorum was present to conduct the business of Weston County Health Services.

Visitors Comments: None

Additions/Changes to the Agenda: The Therapy Staffing will be tabled for now.

CONNIE JAMES MADE THE MOTION TO ACCEPT THE CONSENT AGENDA WITH CHANGES JEFF VIRCHOW SECONDED AND THE MOTION CARRIED.

Six candidates for the open board position provided information on their interest and what they would bring to the board.

CONNIE JAMES MADE THE MOTION TO GO INTO EXECUTIVE SESSION AT 6:49 PM JEFF VIRCHOW SECOND AND THE MOTION CARRIED.

JIMMY LONG MADE THE MOTION TO APPOINT MIKE RATIGAN TO FILL THE OPEN POSITION ON THE WESTON COUNTY HEALTH SERVICES BOARD OF DIRECTORS CONNIE JAMES SECONDED AND THE MOTION CARRIED.

Strategic Initiatives

- **Financial** – The patient mix was 48% in-patient, 44% skilled and 8 % intermediate swing bed. YTD in-patient days are 121% of budget and 122% of last year's volume. Swing bed days are 90% of budget and 89% of last year. ER is 103% of budget and 102% of the prior year. PT visits are 93% of budget and 91% of last year. OT visits were 224 for the month which is up 44 from the prior month. The net income was a positive \$737,548 for January. There was also a positive cash flow of \$34,011.

JEFF VIRCHOW MADE THE MOTION TO OPEN AN INTEREST BEARING ACCOUNT AT FIRST STATE BANK TO REPLACE THE PHARMACY ACCOUNT CONNIE JAMES SECONDED AND THE MOTION CARRIED.

CONNIE JAMES MADE THE MOTION TO OBTAIN A DEBIT CARD FOR THE TRUST ACCOUNT TO BE USED FOR RESIDENTS, JEFF VIRCHOW SECONDED AND THE MOTION PASSED.

CONNIE JAMES MADE THE MOTION TO INCREASE BY .5 FTE POSITION IN THE PHARMACY AND TO RESEARCH TELEPHARMACY IN UPTON, MIKE RATIGAN SECONDED AND THE MOTION CARRIED.

JEFF VIRCHOW MADE THE MOTION TO APPROVE AN UPGRADE SERVER FROM EIDEBAILEY FOR \$8,107 MIKE RATIGAN SECONDED AND THE MOTION CARRIED.

- **Quality**

CONNIE JAMES MADE THE MOTION TO ACCEPT THE CREDENTIALING OF ASHELY TUPPER, FNP; SCOTT WHITE, MD; ALLSION SUMMERS, MD; ALEXANDER SERRA, MD; MOHAMMED QUARAISHI, MD; MATTHEW MENDLICK, MD; STEVEN MCCORMACK, MD; CHRISTOPHER KOCH, MD; JONATHAN JAKSHA, MD; DAVID HENLEY, MD; KATHERYN CAMBRON, MD; SHANNON CALHOUND, DO MIKE RATIGAN SECONDED AND THE MOTION PASSED.

1. **Medical Staff Report** – Dr. Michael Kline presented the Service Excellence program for the providers. During the joint Board and Medical staff portion of the meeting, it was suggested the facility move to a mandatory flu vaccination.

CONNIE JAMES MADE THE MOTION TO MAKE THE INFLUENZA VACCINATION MANDATORY FOR ALL WCHS STAFF JEFF VIRCHOW SECONDED AND THE MOTION PASSED.

2. **Quality Report** – No further information was shared.
3. **Service Excellence** – Kelly Page, Maureen Cadwell, Jimmy Long, Allison Farella, Deanna Makousky, Jessie Stearns and Mackayleigh Shultz went to the Service Excellence Conference in Florida. Everyone is writing what they took away from the conference so they can share it at the next Service Excellence Council meeting and with the SEAs so it can be taken to all staff members. The first year audit is coming up which will tell us where we are at and where we want to be. Projects will continue to be worked on the completion of the first year in April. We are starting to focus on what we need to be doing for next year.
4. **EMR** – The first post-implementation visit will be soon. They will be working with the staff on workflows to see what issues need to be fixed. Another post-visit will happen in May to see how we are optimizing the system.

5. **Mammography** – Through the end of January we have had 28 mammograms done here. Michelle will be training to be able to do them soon. We will be having an Open House on Friday March 8th from 4-6 pm.

CONNIE JAMES MADE A MOTION TO APPROVE AND SIGN THE TRAUMA RESOLUTION MIKE RATIGAN SECONDED AND THE MOTION PASSED.

CONNIE JAMES MADE A MOTION TO GO INTO EXECUTIVE SESSION FOR PERSONNEL MATTERS AT 8:14 PM, JEFF VIRCHOW SECONDED AND THE MOTION PASSED.

CONNIE JAMES MADE A MOTION TO ADJOURN THE MEETING AT 9:01 PM JEFF VIRCHOW SECONDED AND THE MOTION PASSED.

Approved by the Board of Trustees March 21, 2019

Jimmy Long, President

Georgenna Materi, Secretary