

WESTON COUNTY HEALTH SERVICES
BOARD OF TRUSTEES MEETING
January 16, 2020

Present: Connie James, Chairman; Georgenna Materi, Secretary; LeAnn Kenagy, Treasurer; Jeff Virchow, Trustee; Ashley Tupper, Trustee; Lanny Reimer, Trustee

Also Present: Maureen Cadwell, Chief Executive Officer; Jim Peck, Attorney; Carmen Allison, Director of Home Health; JoAnn Farnsworth, Quality Director; Piper Allard, Director of Patient Services; Kelly Page, In Home Services Manager; Mackayleigh Shultz, Dietary Manager; Sandy Dixon, Business Office and HIM Manager; Tavis Weidenbach, Pharmacy Manager; Michelle Garhart, Radiology Manager; Denice Piscioti, Executive Assistant

Visitors: Linda Hunt

Call to Order: Connie James called the meeting to order at 6:00 pm.

Quorum: Georgenna Materi declared a quorum to conduct the business of Weston County Health Services.

Visitors Comments: Linda Hunt spoke to the trustees about the recent increase for self-pay residents at Weston County Manor.

Additions/Changes to the Agenda: None

GEORGENNA MATERI MADE THE MOTION TO ACCEPT THE CONSENT AGENDA LEANN KENAGY SECONDED AND THE MOTION CARRIED.

Strategic Initiatives

1. **Financial** – December was a good month. However, the income statement doesn't show it in volume on the contractuals but the revenue made up for it. The expenses stayed in check throughout the month. For the month the net income was \$369,636 with a year-to-date \$136,030. Accounts receivable did decrease about \$300,000 due to cleaning up old accounts. The Accounts Payable was \$4.1 million which was down \$451,000. Because of the amount of cash that was brought quite a few bills were paid.

LANNY REIMER MADE THE MOTION TO INVESTIGATE WHAT IS NECESSARY FOR STATE ACCEPTANCE FOR PARTITIANS LEANN KENAGY SECONDED AND THE MOTION CARRIED.

Quality

1. **Medical Staff Credentialing** - None
2. **Medical Staff Report** – None
3. **Quality Report** – HCHAP Survey response vary. The communication about medication and discharge information are two projects the Acute care team have been working hard on. They have been successful because both categories had a nice increase this quarter. There was

a 42% response rate with 21 responses. The overall rating and the willingness to recommend are looking good. For the Service Excellence Conference report JoAnn went back a year from when we started to show them how much we have increased in certain areas. We actually qualified for 8 different awards – they varied from 5% to 15% improvement.

4. Service Excellence – Recently the second year audit call took place and the results of that should come shortly. There are three trainings in February – one for the new hires, medical staff and the board training.

Manager's Report – Radiology Manager Michelle Garhart showed the four modalities – 64 Slice Cat Scan, Ultra Sound, X-Ray and 3D Mammography machine – through a slideshow program. She remarked at how wonderful the technology is and invited the trustees to visit the department anytime.

GEORGENNA MATERI MADE A MOTION TO GO INTO EXECUTIVE SESSION AT 7:03 PM FOR ATTORNEY CLIENT PRIVILEGE JEFF VIRCHOW SECONDED AND THE MOTION PASSED.

GEORGENNA MATERI MADE A MOTION TO ADJOURN THE MEETING AT 7:43 PM, LEANN KENAGY SECONDED AND THE MOTION PASSED.

Approved by the board at the February 20, 2020 meeting.

Connie James, President

Georgenna Materi, Secretary