

WESTON COUNTY HEALTH SERVICES
BOARD OF TRUSTEES MEETING
July 18, 2019

Present: Connie James, Chairman; Georgenna Materi, Secretary; LeAnn Kenagy, Treasurer; Ashley Tupper, Trustee; Jeff Virchow, Trustee via telephone

Also Present: Maureen Cadwell, Chief Executive Officer; Jim Peck, Attorney; Julie Sindlinger, Director of Human Resources; JoAnn Farnsworth, Director of Quality; Carmen Allison, Director of Home Health; Tavis Weidenbach, Pharmacy Manager; Kelly Page, In Home Services Manager; Denice Piscioti, Executive Assistant

Visitors: Barry Peterson

Call to Order: Connie James called the meeting to order at 6:00 pm.

Quorum: Georgenna Materi quorum was declared to conduct the business of Weston County Health Services.

Visitors Comments: Barry Peterson spoke about board member Jimmy Long who recently passed away acknowledging his years of service on the board. He began serving on the board in May 2012 and served until his passing. Jimmy was Chairman of the board from May of 2016 until June 2019.

Additions/Changes to the Agenda: Financial add 3. Debit card for activities, 4. Questions from the Treasurer

GEORGENNA MATERI MADE THE MOTION TO ACCEPT THE CONSENT AGENDA LEANN KENAGY SECONDED AND THE MOTION CARRIED.

Strategic Initiatives

1. **Financial** – In-patient days totaled 163 for the month of June, swing beds have been lower for most of the year. ER visits were 105% of budget and 105% of the prior year. There was a net gain of \$212,845. Accounts receivable did go up a little bit.

GEORGENNA MATERI MADE A MOTION TO APPROVE THE HUMAN RESOURCES FTE REQUEST ASHLEY TUPPER SECONDED AND THE MOTION CARRIED WITH ONE OPPOSED.

ASHLEY TUPPER MADE A MOTION TO APPROVE THE DEBIT CARD FOR ACTIVITIES GEORGENNA MATERI SECONDED AND THE MOTION CARRIED.

Quality

1. **Medical Staff Credentialing** –

GEORGENNA MATERI MADE A MOTION TO APPROVE THE CREDENTIALING OF TYLER PRICE, M.D. LEANN KENAGY SECONDED AND THE MOTION CARRIED.

2. **Medical Staff Report** – Election of officers was held at the meeting in June. Dr. Chuck Franklin was named Chief of Medical Staff, Dr. Daniela Gerard vice Chief and Dr. Regg Hagge secretary. Information about insurance denials was given about diagnosis. Lab order expiration dates and radiology staff orders.
3. **Quality Report** – The quarterly report will be given in August.
4. **Service Excellence** – There will be training on July 30th and 31st. The SEA groups are actively practicing for their pilot workshop on the last day of the month. We are incorporating the LEAD program this year. We picked two areas from our HCAHPS that we felt we could improve. They are meant to be short projects. The groups will watch a webinar and pick best practices and incorporate that. We are continuing in our huddles and Do It projects. The SEC will be following up to see what people need.
5. **EMR** – The second post live visit went well. There are a couple of things that need to be completed. They are trying to optimize what we already learned in the system. Things are progressing well.

**LEANN KENAGY MADE A MOTION TO ADVERTISE FOR THE OPEN BOARD POSITION
GEORGENNA MATERI SECONDED AND THE MOTION PASSED.**

**LEANN KENAGY MADE THE MOTION TO TABLE THE DECISION ABOUT ADDING A VICE
PRESIDENT POSITION UNTIL MAY 2020 ASHLEY TUPPER SECONDED AND THE MOTION
PASSED.**

MANAGER REPORT – Pharmacy Manager Tavis Weidenbach spoke about the continuation of improving systems in the Pharmacy. One example he gave was the delivery of medications to the nursing home in cassettes. Prior to going to the manor, the cassettes had to be filled by a technician and then checked by the Pharmacist. The Talyst machine helped with the labor intensity of the regimen. Once the patient is entered, there is consistent accuracy. The machine is now used for the bedside verification process. The systems are set up to continue to make improvements.

**GEORGENNA MATERI MADE A MOTION TO GO INTO EXECUTIVE SESSION AT 7:11 PM FOR
PERSONNEL LEANN KENAGY SECONDED AND THE MOTION PASSED.**

**GEORGENNA MATERI MADE A MOTION TO ADJOURN THE MEETING AT 7:25 PM, ASHLEY
TUPPER SECONDED AND THE MOTION PASSED.**

Approved by the Board of Trustees August 15, 2019

Connie James, President

Georgenna Materi, Secretary