

WESTON COUNTY HEALTH SERVICES  
BOARD OF TRUSTEES MEETING  
October 17, 2019

**Present:** Connie James, Chairman; LeAnn Kenagy, Treasurer; Georgenna Materi, Secretary; Ashley Tupper, Trustee; Mike Ratigan, Trustee, Lanny Reimer, Trustee

**Also Present:** Maureen Cadwell, Chief Executive Officer; Thomas Worsley, Regional Health Spearfish Market President; Jim Peck, Attorney; Carmen Allison, Director of Home Health; Piper Allard, Director of In Patient Services; Kelly Page, In Home Services Manager; Julie Sindlinger, Director of Human Resources; Jim Dillehay, Lab Manager; Denice Piscioti, Executive Assistant

**Visitors:** Lori Bickford, Public Health Nurse

**Call to Order:** Connie James called the meeting to order at 6:15 pm.

**Quorum:** Georgenna Materi declared a quorum to conduct the business of Weston County Health Services.

**Visitors Comments:** None

**Additions/Changes to the Agenda:** Changes to the minutes Title 19 to 25

**GEORGENNA MATERI MADE THE MOTION TO ACCEPT THE CONSENT AGENDA MIKE RATIGAN SECONDED AND THE MOTION CARRIED.**

**Strategic Initiatives**

- 1. Financial** – In-patient days totaled 173 for the month of September. Patient mix was 12% Inpatient, 58% Skilled and 30% Intermediate Swing Bed. Year to date Inpatient days are 64% of budget and 102% of last year's volume. Emergency Room visits are 107% of budget and 105% of the prior year. Physical Therapy visits are 119% of budget and 126% of last year. Occupational Therapy visits were up 288 for the month which is 163 more compared to the prior month. The Net Income was positive with a net profit of \$25,466 and a negative cash flow of \$70,247. Retain Pharmacy filled 4185 scripts which was down 430 from last month. The revenue was up from last month at \$299,701. A graph was provided explaining how operating expenses had increased due to several different circumstances – temporary staffing needs, purchasing more retail pharmacy drugs due to increased customers, EMR transition and Legacy systems continued. Cash coming in is decreasing due to Medicare rate reduced and significant payback, there are more self-pay patients and accounts receivable is slower with the transition to the new EMR.

**LANNY REIMER MADE THE MOTION TO HAVE THE EMPLOYEE RECOGNITION BANQUET MIKE RATIGAN SECONDED AND THE MOTION CARRIED WITH ONE OPPOSED VOTE.**

**GEORGENNA MATERİ MADE THE MOTION TO BEGIN USING FIRST PAY SOLUTIONS ASHLEY TUPPER SECONDED AND THE MOTION CARRIED.**

**JEFF VIRCHOW MADE THE MOTION TO PERSUE THE MILLION DOLLAR LINE OF CREDIT GEORGENNA MATERİ SECONDED AND THE MOTION CARRIED.**

**Memorial** – The memorial for Jimmy Long has been ordered and is expected the middle of November.

**Quality**

- 1. Medical Staff Credentialing** – None
- 2. Medical Staff Report** – Dr. Jording was voted in as Vice Chairman. Medicare Part D was discussed.
- 3. Quality Report** – We are getting low response rates on the Outpatient Surveys. We have ideas in place to improve those. At the next meeting there will be a report on surveys
- 4. Service Excellence** – Just had the first workshop for new hires and it went well. We had two that wanted to volunteer for next year to be SEAs. The LEAD groups have begun. The next step is the Do-It training is on October 25<sup>th</sup>.
- 5. EMR** – We continue to work on things. Maureen asked the board wanted this continued as an agenda item and they agreed to take off unless something comes up.

**Manager's Report** – Jim Dillehay from the lab stated he is working on continuity and morale of staff. They now have a lab tech on site 24/7 and are fully staffed. He would like to improve testing and decrease costs.

**MIKE RATIGAN MADE A MOTION TO GO INTO EXECUTIVE SESSION AT 7:27 PM FOR PERSONNEL AND ATTORNEY CLIENT PRIVILEGE GEORGENNA MATERİ SECONDED AND THE MOTION PASSED.**

**GEORGENNA MATERİ MADE A MOTION TO ADJOURN THE MEETING AT 8:25 PM, MIKE RATIGAN SECONDED AND THE MOTION PASSED.**

**Approved by the Board of Trustees November 21, 2019**

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Connie James, President

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Georgenna Materi, Secretary