

**WESTON COUNTY HOSPITAL DISTRICT
BOARD OF TRUSTEES MEETING
December 16, 2021**

Present: Connie James, President; Georgenna Materi, Secretary; LeAnn Kenagy, Treasurer; Jamie Farnsworth, Trustee; Mike Ratigan, Trustee (via Zoom); Lisa Foster, Trustee (via Zoom)

Also Present: Maureen Cadwell, Chief Executive Officer; Thomas Worsely, President of the Hills Market; Alison Gee, Lubnau Law Office (via Zoom); Piper Allard, Chief Operating Officer; Kim Scharf, Quality Director; Charlie Turner, Director of Human Resources; Carmen Allison, Home Health Director (via Zoom); Angie Phillips, Director of Patient Services; Tavis Weidenbach, Pharmacy Manager; Sara Thurgood, Physician; Denice Piscioti, Executive Assistant.

Visitors: Jeremy Dedic and Caleb Carter representing Bent Sprockets

Call to Order: Connie James called the meeting to order at 6:00 pm.

Quorum: Georgenna Materi declared a quorum to conduct the business of Weston County Hospital District.

Additions/Changes to the Agenda: Move up Bents Sprockets MOU request to be first on the agenda.

GEORGENNA MATER I MADE THE MOTION ACCEPT THE CONSENT AGENDA AS AMENDED LISA FOSTER SECONDED AND THE MOTION CARRIED.

Visitors Comments: Representatives from Bent Sprockets spoke to the trustees about a Memorandum of Understanding for the use of the vacant land adjacent to the hospital by the Bent Sprockets (501c3 organization) to use as a community bike park. The trustees ask the group to put their action plan into the MOU.

LEANN KENAGY MADE A MOTION TO MOVE FORWARD TO MAKE A MEMORANDIUM OF UNDERSTANDING WITH BENTS SPROCKETS TO USE THE VACANT LAND ADJACENT TO THE HOSPITAL AS A BIKE PARK GEORGENNA MATER I SECONDED AND THE MOTION CARRIED WITH ONE OPPOSED.

Financial –In-patient days totaled 191 for November. Patient mix was 11% in-patient, 74% Skilled and 15% Intermediate Swing Bed. Year-To-Date In-patient days are 227% of budget and 342% of last year's volume. YTD swing bed days are 120% of budget and are 111% of last year. YTD Emergency Room visits are 110% of budget and 118% of the prior year. YTD Physical Therapy visits are 107% of budget and 110% of last year. YTD Occupational Therapy visits were 117% of budget and 200% of last year. Operating Income was a gain of \$857,399 for the month and a gain of \$243,532 for the year. Depreciation expense year to date was \$652,756. Net Income was positive for November \$1,083,154. YTD was also positive, \$1,351,658. Accounts Receivable decreased from last month, \$510,512. However, A/R is higher than this time last

year by \$1,041,424. This month we experienced an increase cash flow of \$1,480,849. Acute and Swing Bed days 191. Days in A/R slight increase from prior month to 75.99. In the Retail Pharmacy during November, 4,654 scripts filled, increase of 444 from last month. Operating Revenue increased this month compared to the prior month's total. Retail Pharmacy revenue was \$352,660 for the month and budgeted for \$315,000 this month. Operating Income for the month was a gain of \$116,540 and YTD income was a loss of \$303.

LEANN KENAGY MADE THE MOTION TO ACCEPT THE PROPOSED PHARMACY STAFFING CHANGE, GEORGENNA MATER I SECONDED AND THE MOTION CARRIED.

LEANN KENAGY MADE THE MOTION TO GIVE A \$1,000 REFERAL AND SIGN ON BONUS FOR LTC C.N.A.S, GEORGENNA MATER I SECONDED AND THE MOTION CARRIED.

Quality

1. Medical Staff Credentialing –

LEANN KENAGY MADE THE MOTION TO APPROVE THE MEDICAL STAFF CREDENTIALLING OF SARA BYBEE, MD, MIKE RATIGAN SECONDED AND THE MOTION CARRIED.

2. Medical Staff Report – Reviewed the fentanyl patch policy after discussion it was decided the policy would stay the same. Dr. Thurgood and a student Nurse Practitioner Kristen Johnson presented a wish list of things that would be nice to have in Newcastle because of the volume of referrals they have been getting. They also believe some of the items would bring in revenue for the facility as well.

Quality Report - Emergency Department Patient Satisfaction Survey return rate is not high. They are working on looking into making sure a mobile number is not listed as the home number so they will be able receive the text. Postcards depicting what to expect with the survey will be handed out at discharge soon. Currently we have nine temporary staff. There was a safety concern with a geriatric bed, but it was taken care of. ED wait times and transport times are being looked at. Community vaccination rate is at 34.5%, facility 75%. Newcastle clinic did get Medicare number finally.

Ethics Committee – The Ethic Committee Policy was discussed.

LEANN KENAGY MADE A MOTION TO START AN ETHICS COMMITTEE WITH AN ORGANIZATIONAL MEETING IN JANUARY, GEORGENNA MATER I SECONDED AND THE MOTION PASSED.

GEORGENNA MATER I MADE THE MOTION TO GO INTO EXECUTIVE SESSION AT 7:58 PM FOR QUALITY AND PERSONNEL, JAMIE FARNSWORTH SECONDED AND THE MOTION CARRIED.

JAMIE FARNSWORTH MADE A MOTION TO APPROVE COMPENSATION INCREASE FOR CEO. MIKE RATIGAN SECONDED AND MOTION PASSED.

JAMIE FARNSWORTH MADE A MOTION TO ADJOURN THE MEETING AT 8:50 PM. LEANN KENAGY SECONDED AND MOTION PASSED.

Connie James, President

Georgenna Materi, Secretary