

WESTON COUNTY HEALTH SERVICES  
BOARD OF TRUSTEES MEETING  
September 17, 2020

**Present:** Connie James, Chairman; Georgenna Materi, Secretary; LeAnn Kenagy, Treasurer; Lanny Reimer, Trustee; Mike Ratigan, Trustee, Lisa Foster, Trustee; Jeff Virchow, Trustee

**Also Present:** Maureen Cadwell, Chief Executive Officer; Thomas Worsley, President Spearfish Hospital and Hills Markets; Allison Gee, Lubnau Law Office; Charlie Turner, Director of Human Resources, JoAnn Farnsworth, Quality Director; Carmen Allison, Director of Home Health; Kelly Page, Manager of In-Home Services; Sarah Gregory, Director of Long Term Care; Denice Piscioti, Executive Assistant

**Visitors:** Mike Moore, City of Newcastle Engineer; Representative-Elect Chip Neiman; Michael Jording, Medical Staff Director.

**Call to Order:** Connie James called the meeting to order at 6:15 pm.

**Quorum:** Georgenna Materi declared a quorum to conduct the business of Weston County Health Services.

**Visitors Comments:** Mike Moore spoke about an easement to install a 6-inch waterline. To compensate they would repair the driveway at the house behind the facility. The project is expected to begin in the Spring and be finished by July 1, 2021.

**Additions/Changes to the Agenda:** Under VI A under Imprivata quote; VII B Video Monitoring in the Nursing Home.

**LEANN KENAGY MADE THE MOTION TO ACCEPT THE CONSENT AGENDA MIKE RATIGAN SECONDED AND THE MOTION CARRIED.**

Financial – In-patient days totaled 195 for the month. The patient mix was 9% in-patient, 40% Skilled and 50% Intermediate Swing Bed. YTD in-patient days are 70% of budget and 100% of last year's volume. Swing bed days are 134% of budget and are 103% of last year. ER visits are 93% of budget and 79% of the prior year. PT visits are 67% of budget and 62% of last year. OT visits were 64% of budget and 111% of last year. Operating Income was a loss of \$91,861 for the month and \$162,808 for the year. Increasing the loss from last month by \$20,914. Net Income was positive for August, \$63,247. YTD was also positive, \$170,206. Accounts Receivable increased slightly from last month, \$40,799. However, A/R is lower than this time last year by \$360,791. This month we experienced a positive cash flow of \$170,303. Acute and Swing Bed days 195. Days in A/R increase from prior month to 87.07. During the month, 4016 scripts filled. Decrease of 51 from last month. Operating Revenue decreased slightly this month compared to the prior month's total. Retail Pharmacy revenue was \$278,567 for the month and budgeted for \$216,696 this month. \$4.1 million from Cares Funds. \$10.5 million dollars in funds have been received due to COVID-19.

Wyoming budget reduction impact to WCHS will be \$165,593.36 at this time. There will be additional budget cuts.

**LEANN KENAGY MADE A MOTION TO RESIND THE HVAC SLIB GRANT LISA FOSTER SECONDED AND THE MOTION CARRIED.**

**JEFF VIRCHOW MADE THE MOTION TO ACCEPT THE \$18,000 TSP ARCHITECT AGREEMENT LANNY REIMER SECONDED AND THE MOTION CARRIED.**

**LANNY REIMER MADE A MOTION TO ACCEPT THE \$7,500 CUSHING TERRELL ARCHITECT AGREEMENT MIKE RATIGAN SECONDED AND THE MOTION CARRIED.**

**MIKE RATIGAN MADE A MOTION TO MOVE TO GIVING GIFT CERTIFICATES IN PLACE OF RECOGNITION BANQUET TOTALING \$9,100 LEANN KENAGY SECONDED AND THE MOTION CARRIED.**

**LEANN KENAGY MADE A MOTION TO ACCEPT IMPRAVADA THE PROPOSAL FOR \$59,431 GEORGENNA MATERI SECONDED AND THE MOTION CARRIED.**

#### Quality

##### 1. Medical Staff Credentialing

**LANNY REIMER MADE THE MOTION TO ACCEPT THE CREDENTIALLING OF GEOFFREY FRY, MD MIKE RATIGAN SECONDED AND THE MOTION CARRIED.**

- 2. Medical Staff Report** – Med staff meets once a month going over the care of patients also receive reports on finances and pharmacy. Review details of patient care and adjust what to order due to not covered tests. Sara Thurgood has brought a program to assess Medicare patients and their fall risks. She will be teaching the providers more about assessing Medicare patients. The nursing home has been doing well. They have had a change in the Director to Sarah Gregory. Some nursing homes in the state have been affected by the Coronavirus. Fortunately, that has not been the case here. There is a mandate from the state to test a certain percentage of the residents and staff at the nursing home. Med staff took a report on deficiencies from March State Review. Reviewed an amendment to allow mid-level providers to serve as officers for medical staff.

**MIKE RATIGAN MADE THE MOTION TO THE STAFF BYLAWS AMENDMENT GEORGENNA MATERI SECONDED AND THE MOTION CARRIED.**

- 3. Quality Report** – No surveys to report.

- 4. Service Excellence** – Two different workshops will be held at the end of October and beginning of November. One for leaders in October on how to lead in the new normal. The rest of the

staff will have workshops via Zoom November 4<sup>th</sup> and 5<sup>th</sup>. Only doing this workshop due to the additional responsibilities of all staff.

5. **Video Monitoring** – New law in Wyoming and wrote the policy accordingly. Family can ask for video monitoring in room, must get permission from roommate. Family pays for it. Posted outside room. Only in room not in common areas or bathrooms.

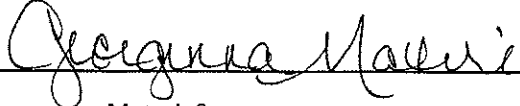
**MIKE RATIGAN MADE THE MOTION TO GO INTO EXECUTIVE SESSION FOR PERSONNEL & LEGAL AT 7:25 PM LANNY REIMER SECONDED AND THE MOTION CARRIED.**

**GEORGENNA MATERİ MADE A MOTION TO ADJOURN AT 8:21 PM. JEFF VIRCHOW SECONDED AND MOTION CARRIED.**



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Connie James, President



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Georgenna Materi, Secretary

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