

WESTON COUNTY HEALTH SERVICES  
BOARD OF TRUSTEES MEETING  
October 15, 2020

**Present:** Connie James, Chairman; Georgenna Materi, Secretary; LeAnn Kenagy, Treasurer; Lanny Reimer, Trustee (via Zoom); Mike Ratigan, Trustee, Lisa Foster, Trustee; Jeff Virchow, Trustee

**Also Present:** Maureen Cadwell, Chief Executive Officer; Thomas Worsley, Hills Market President ;Allison Gee, Lubnau Law Office; Charlie Turner, Director of Human Resources, JoAnn Farnsworth, Quality Director; Tavis Weidenbach, Pharmacy Manager; Carmen Allison, Home Health Director; Denice Pisciotti, Executive Assistant

**Visitors:** None

**Call to Order:** Connie James called the meeting to order at 5:57 pm.

**Quorum:** Georgenna Materi declared a quorum to conduct the business of Weston County Health Services.

**Visitors Comments:** None

**Additions/Changes to the Agenda:** None

**GEORGENNA MATERI MADE THE MOTION TO ACCEPT THE CONSENT AGENDA LEANN KENAGY SECONDED AND THE MOTION CARRIED.**

**Financial** –In-patient days totaled 249 for the month. Patient mix was 12% In-patient, 59% Skilled and 29% Intermediate Swing Bed. Year-to-date In-patient days are 87% of budget and 118% of last year's volume. Swing bed days are 152% of budget and are 84% of last year. The Emergency Department visits are 95% of budget and 83% of the prior year. Physical Therapy visits are 82% of budget and 93% of last year. Occupational Therapy visits were 91% of budget and 107% of last year. The Operating Income was a loss of \$96,418 for the month and a loss of \$259,226 for the year. Depreciation expense year to date was \$380,914. The Net Income was positive for September, \$34,406. YTD was also positive, \$204,612. Accounts Receivable increased slightly from last month, \$43,073. However, A/R is lower than this time last year by \$528,526. This month we experienced a positive cash flow of \$113,114. Acute and Swing Bed days 249. Days in A/R increase from prior month to 88.59. During September Retail Pharmacy filled 4,225 scripts, which is an increase of 209 from August. Operating Revenue increased slightly in September compared to August's total. Retail Pharmacy revenue was \$287,945 for the month and budgeted for \$216,696 this month. Operating Income for the Work was a gain of \$6,796 and YTD income was a loss of \$3,794.

**MIKE RATIGAN MADE A MOTION TO APPROVE THE SLIB GRANT RESOLUTION GEORGENNA MATERI SECONDED AND THE MOTION CARRIED.**

**MIKE RATIGAN MADE A MOTION TO APPROVE THE UPTON PHARMACY TABLET/CAPSULE COUNTER FOR \$6,780.00 GEORGENNA MATERI SECONDED AND THE MOTION CARRIED.**

**Quality**

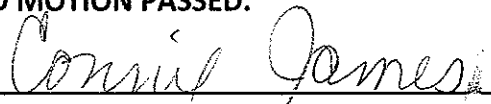
**1. Medical Staff Credentialing**

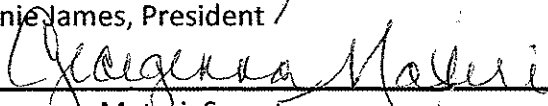
**GEORGENNA MATERI MADE THE MOTION TO ACCEPT THE CREDENTIALLING OF GEOFFERY FEY, MIKE RATIGAN SECONDED AND THE MOTION CARRIED.**

- 2. Medical Staff Report** – Introduced Sarah Gregory as the new Director of Long-Term Care for Weston County Manor. The rules for visitation were reviewed. COVID-19 testing is performed weekly on residents and staff. Protocols are in place if a patient is admitted with the coronavirus. Home Health talked about new nurse, Trisha Timberman and the recent State budget cuts. Dr. Franklin had been questioned by providers to work more than two shifts in a row. Medical staff determined they wanted to stand by current standards which is 48 hours or 72 for emergent situations. Piper shared new algorithms are in Epic for COVID-19 cases to have proper protocols when a patient is admitted. Staffing updates were given.
- 3. Quality Report** – No surveys to report. The Zoom/Facebook Live Q & A Billing and Insurance with staff from the business office has been going well the past couple of months. In November Pharmacist Tarah Parsons will be answering questions about Medicare Part D and medications also.
- 4. Best on Board** – LeAnn Kenagy completed the training. There is a new module specific to Hospital Districts. There is no cost because the Wyoming Hospital Association is paying for it. Board members were interested in completing the new module.
- 5. Service Excellence** – Nothing new. Do have sessions set up end of October and early November via Zoom. There is a specific training for managers which is designated to working with staff during COVID-19. The staff one is about winning back customers.

**MIKE RATIGAN MADE THE MOTION TO GO INTO EXECUTIVE SESSION FOR ATTORNEY CLIENT PRIVILEGE AT 7:25 PM GEORGENNA MATERI SECONDED AND THE MOTION CARRIED.**

**GEORGENNA MATERI MADE A MOTION TO ADJOURN AT 7:55 PM, LEANN KENAGY SECONDED AND MOTION PASSED.**

  
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Connie James, President

  
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Georgenna Materi, Secretary