

WESTON COUNTY HEALTH SERVICES  
BOARD OF TRUSTEES MEETING  
November 19, 2020

**Present:** Connie James, Chairman; LeAnn Kenagy, Treasurer; Lanny Reimer, Trustee; Mike Ratigan, Trustee (via Zoom), Lisa Foster, Trustee (via Zoom); Jeff Virchow, Trustee (via Zoom)

**Also Present:** Maureen Cadwell, Chief Executive Officer(via Zoom); Thomas Worsley, Hills Market President; Allison Gee, Lubnau Law Office; Charlie Turner, Director of Human Resources, JoAnn Farnsworth, Quality Director; Piper Allard, Director of Patient Services; Carmen Allison, Home Health Director; Patrick Gleason, CNP; Denice Piscioti, Executive Assistant

**Visitors:** Alexis Barker, News Letter Journal; Jody Shields, Align Community Health Needs Assessment

**Call to Order:** Connie James called the meeting to order at 6:07 pm.

**Quorum:** LeAnn Kenagy declared a quorum to conduct the business of Weston County Health Services.

**Visitors Comments:** Jody Shields from Align contracted to coordinate the assessment reviewed the results.

**Additions/Changes to the Agenda:** None

**LEANN KENAGY MADE THE MOTION TO ACCEPT THE CONSENT AGENDA MIKE RATIGAN SECONDED AND THE MOTION CARRIED.**

**Financial –** In-patient days were 209 for the month of October. The patient mix was 12% in-patient, 68% Skilled and 20% Intermediate Swing Bed. Year-to-Date Inpatient days were reported to be 120% of budget and 182% of last year's volume. Swing bed days are 74% of budget and 73% of last year. The Emergency Room visits are 86% of budget and 116% of the prior year. Physical Therapy visits are 83% of budget and 152% of the last year. Occupational Therapy visits were 137% of budget and 157% of last year. The operating income was a gain of \$50,736 for the month and a loss of \$208,490 for the year. Depreciation expense year-to-date was \$498,141. There was a positive net income for October of \$207,566. The YTD was also positive at \$412,178. Accounts Receivable increased slightly from last month at \$383,039. However, Accounts Receivable is lower than this time last year by \$101,568. There was a decrease in cash flow of \$677,232. Acute and Swing Bed days are 209, days in A/R increased from September to 75.91 In October, 4,267 scripts were filled, which is a 209 increase from last month. The Operating Revenue increased slightly this month. The Retail Pharmacy revenue was \$288,410 for the month and budgeted for \$216,696. The operating income for the Work was a loss of \$17,270 and YTD income was a loss of \$21,064.

JEFF VIRCHOW MADE A MOTION TO APPROVE \$2.00 AN HOUR HAZARD PAY FOR ALL STAFF WHO HAVE WORKED FROM SEPTEMBER 21, 2020 THROUGH THE END OF NOVEMBER LISA FOSTER SECONDED AND THE MOTION CARRIED.

LEANN KENAGY MADE A MOTION TO APPROVE THE SLIB GRANT RESOLUTION LISA FOSTER SECONDED AND THE MOTION CARRIED.

LEANN KENAGY MADE THE MOTION TO APPROVE THE AGREEMENT WITH FIRST STATE BANK MIKE RATIGAN SECONDED AND THE MOTION CARRIED.

LEANN KENAGY MADE THE MOTION TO CONTINUE ANOTHER YEAR WITH MONTANA HEALTH LISA FOSTER SECONDED AND THE MOTION CARRIED.

LANNY REIMER MADE A MOTION TO SPLIT THE HEALTH INSURANCE INCREASE LEANN KENAGY SECONDED AND THE MOTION CARRIED.

LISA FOSTER MADE THE MOTION TO APPROVE THE PURCHASE OF ONE XENEX STERILIZER LEANN KENAGY SECONDED AND THE MOTION CARRIED.

LISA FOSTER MADE THE MOTION TO PURCHASE THE CARESTREAM PORTABLE XRAY MACHINE MIKE RATIGAN SECONDED AND THE MOTION PASSED.

#### Quality

##### 1. Medical Staff Credentialing

LANNY REIMER MADE THE MOTION TO ACCEPT THE CREDENTIALLING OF MONJARI GILLIAN, MD; SHANNON L. ST. CLAIR, MD; JAKE VRODOLJAK MD, REGG HAGGE, MD; JESSICA WHITNEY, FNP; WILLIAM ZAVITZ, MD; JANELL RUBELT, APRN; SUSAN ELIASON, MD; LEANN KENAGY SECONDED AND THE MOTION CARRIED.

2. Medical Staff Report – The radiology tech completed mammography training. Staff out due to COVID.
3. Quality Report – Just received the survey report from the new company, the questions are the same as the previous company.
4. Service Excellence – We did have service excellence trainings which were well attended. Small group discussions were appreciated.
5. Grievance and Harassment Policy –

LANNY REIMER MOVED TO ACCEPT THE GRIEVANCE POLICY LISA FOSTER SECONDED AND THE MOTION CARRIED.

LEANN KENAGY MADE THE MOTION TO GO INTO EXECUTIVE SESSION FOR QUALITY AND ATTORNEY CLIENT PRIVILEGE AT 8:35 PM LISA FOSTER SECONDED AND THE MOTION CARRIED.

LEANN KENAGY MADE A MOTION TO ADJOURN AT 9:00 PM, LANNY REIMBER, MD,  
SECONDED AND MOTION PASSED.

*Connie James*

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Connie James, President

*Georgenna Materi*

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Georgenna Materi, Secretary